

UNADOPTED

MALVERN TOWN COUNCIL
BEST VALUE AND SCRUTINY COMMITTEE MINUTES

Tuesday 9 February 2010

Council Chamber, at 6.00 pm.

Present: Councillors: I G Hopwood
A K C Macmillan
M P Selby

In attendance: Richard Chapman – Town Clerk

18. **APOLOGIES FOR ABSENCE**

Councillor C A Wild.

19. **DECLARATIONS OF INTEREST**

None.

20. **PUBLIC PARTICIPATION**

None.

21. **MINUTES OF PREVIOUS MEETING**

The Minutes of the Best Value and Scrutiny Committee held on 27 October 2009 were adopted as a correct record of the proceedings at the Council meeting held on 3 November 2009.

22. **INTERNAL AUDIT**

The Committee received the Town Clerk's Report BVSC01/10.

The Committee **RECOMMENDED** that the Council employs an internal auditor for the 2009/10 Financial Year as set out in 3.3, 3.4 and 3.5 of the Town Clerk's report and that the Council employs the same firm of accountants as for 2008/9.

The internal Auditor be asked to;

1. Review all the recommendations made last year to see which have been implemented.
2. Check to ensure that no key controls have "slipped".

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23. **BEST VALUE PERFORMANCE INDICATORS FOR SECOND AND THIRD QUARTERS 2009/10**

The Committee **NOTED** the Best Value Performance Indicators.

24. **DISTRIBUTION OF TOWN COUNCIL NEWSLETTER**

The Committee received the Town Clerk's Report BVSC02/10.

The Committee **RECOMMENDED** that the distribution of the Council's Newsletter be increased from 2,000 to 6,000.

From Spring 2010, it will be possible to have the Council's Newsletter inserted into the new 'About Malvern' magazine and distributed to 6,000 households in the Great Malvern and Barnards Green areas. This would greatly improve the Council's presence in the town.

The cost of distributing the Newsletter would be £180. The printing can be undertaken "in house" at a cost of around £700 per printing run.

25. **RED TELEPHONE KIOSK – ROSE BANK GARDENS**

The Town Clerk reported that the application is being processed by MHDC. It is thought that there are no barriers to the application being accepted.

26. **DATE OF NEXT MEETING**

Tuesday 27 April 2010.

The meeting ended at 6.35 pm.

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Councillor I G Hopwood (Chairman)