

UNADOPTED

MINUTES of a MEETING

of the

OPERATIONS COMMITTEE

MALVERN TOWN COUNCIL

held on Tuesday 19 January 2010

in the Council Chamber, Town Council Offices, Belle Vue Terrace, Malvern

at 6.00 pm.

Present: Councillors: P T Mewton (Chairman)
C A Dyer (Vice Chairman)
C A L Bovey
W Robinson

In attendance: Richard Chapman – Town Clerk
Charles Porter – Operations Manager
Councillor P A Tuthill
Councillor W Atkinson

19. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors F A Johnson, P H Merrick and J S Wilcox.

20. **DECLARATIONS OF INTEREST**

None declared.

21. **MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting held on Tuesday 20 October 2009 were **APPROVED** at Council's meeting on Tuesday 3 November 2009.

22. **TRANSFER OF NEW BUS SHELTERS**

The Committee received the Town Clerk's Report OC01/10. The shelters at Whiteacres Medical Centre and Morrisons Supermarket are offered to Malvern Town Council in line with the power to maintain bus shelters that the Council have undertaken for all the other shelters in the Town Council area.

The Committee **RECOMMENDED** that Council accept responsibility for two new bus shelters at Whiteacres Medical Centre and Morrisons Supermarket.

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23. **BANDS IN THE PARK**

The Committee **NOTED** the Town Clerk's Report OC02/10 and the programme for Bands in the Park 2010 as attached at Appendix A to the Report.

24. **ANNUAL BAND COMPETITION**

The Committee debated the merits of an Annual Band Competition as a Council objective. It was **AGREED** that the Town Clerk and his team would put together some proposals for a competition in 2011. This would be the subject of a report to the Committee.

25. **MANAGEMENT OF WILDLIFE CORRIDORS**

The Committee **NOTED** the Town Clerk's report OC04/10.

The Committee **RECOMMENDED** that works be carried out at both Elgar Avenue and at Bramble Close Wildlife Corridors.

This is subject to funds being made available for this project. The Committee noted that there is a perpetuity fund for the management of the Townsend Way Wildlife Corridors amounting to a total of 60k. The capital is ring fenced but interest on these funds can be used to fund works. The interest at present is minimal. (There is also another perpetuity fund of just under 6k to maintain cemetery graves.)

To fund this project at Bramble Close, the Council will either have to transfer monies from the programmed hedge works at Elgar Avenue or draw money from reserves.

It was noted that the Operations team will not have a wide enough window to carry out all the works at Bramble Close Wildlife Corridors. It is an offence to disturb resting birds from March to August. (Countryside Act 1981)

26. **ELGAR AVENUE COMMUNITY GARDEN**

The Committee discussed an amendment to 2.1 (3). It was **AGREED** that the matter be deferred and that Elgar Regeneration Group be invited to attend the Operations meeting on 16 March 2010 to give a presentation on the future of the gardens over the next 12 months.

27. **ST GEORGE'S DAY PARADE**

The Committee **RECOMMENDED** that The Council plans for a St George's Day Parade on Sunday 24 April 2011 with a scaled down event for the first year to include a street Parade and stalls.

28. **WORK PROGRAMME**

The Committee **NOTED** Gantt Chart OC07/10.

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29. **NEXT MEETING**

The next meeting of the Operations Committee is scheduled for Tuesday 16 March 2010 at 6.00 pm.

The meeting ended at 7.20 pm.

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Councillor P T Mewton (Chairman)