

UNADOPTED

**MALVERN TOWN COUNCIL
OPERATIONS COMMITTEE MINUTES**

Tuesday 16 March 2010

Council Chamber, at 6.00 pm

Present: Councillors: P T Mewton (Chairman)
C A Dyer (Vice Chairman)
C A L Bovey
W Robinson

In attendance: Richard Chapman – Town Clerk
Charles Porter – Operations Manager
Councillor P A Tuthill
Councillor W Atkinson

30. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors F A Johnson and J S Wilcox.

31. **DECLARATIONS OF INTEREST**

None declared.

32. **PRESENTATION: ELGAR AVENUE COMMUNITY GARDEN**

A presentation was made by the Wilderness Regeneration Group, concerning the group's plans for the garden.

33. **MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting held on Tuesday 19 January 2010 were **APPROVED** at Council's meeting on Tuesday 16 February 2010.

34. **ELGAR AVENUE COMMUNITY GARDEN**

The Committee **NOTED** the Town Clerk's Report OC01/10 and discussed its recommendations following the presentation by The Wilderness Regeneration Group. The Town Clerk suggested that the Committee carefully consider the options open to them.

It was **RECOMMENDED** that the present arrangement with the Wilderness Regeneration Group be extended by a further 3 years, subject to the proviso that the Group submit a quarterly report detailing all activities and planting that have taken place in the garden during the period.

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35. **ST GEORGE'S DAY PARADE**

The Committee **NOTED** the Town Clerk's Report OC02/10.

It was **RECOMMENDED** that;

1. Malvern Town Council holds the St George's Day event on Sunday 10 April 2011. (See background information 3.2 of report.)
2. That Malvern Town Council joins forces with Malvern's Scout District Commissioner who has extensive experience of organising St George's Day Parades throughout the District.
3. That Malvern Town Council involves local groups – Boys/Girls Brigade, Girl Guides, Earls Croome Lady Dancing Group, Malvern Area Music Centre and Malvern Hills District Brass Band.
4. That Malvern Town Council makes contact with local schools inviting them to make dragon costumes as part of a competition which would then form part of the parade.
5. That Malvern Town Council makes contact with Malvern traders to participate in the event by having art and craft stalls.
6. That Council includes a sum of £2,550 to include a member of temporary administrative staff for the event in its 2011/2012 budget. It is estimated that as a first event, planning time would be in the region of 60 hours.

36. **CHRISTMAS LIGHTS**

The Committee **NOTED** the Operations Manager's Report OC03/10.

It was **RECOMMENDED** that work is carried out to upgrade the electrical connections on the lamp posts used for Christmas decorations in order to comply with legislation.

The Town Clerk pointed out that if the works are not carried out, the Highway Authority will cut off the electrical supply to the Christmas decorations.

37. **APPLICATION FOR ALLOTMENTS AT SLING LANE PLAYING FIELDS**

The Committee **NOTED** the Town Clerk's report OC04/10.

The Town Clerk updated the Committee with regards to the status of this application.

Permission had not been granted because it was considered that the application did not enhance sports pitch provision at Sling Lane. The Town Clerk hopes to have a round the table discussion with all interested parties and Ward members to find a way forward. It is understood that grants may be available through the Football Association for changing room facilities.

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It was **AGREED** that recommendations should be deferred to allow the Town Clerk to continue with consultations in order to reach a consensus. The Town Clerk will report back in 4 months time before the period for appeals to be lodged expires.

38. ALLOTMENTS AT GREENFIELDS ROAD PLAYING FIELDS

The Committee **NOTED** the Town Clerk's report OC05/10.

It was **RECOMMENDED** that the Council appeals against the decision by Malvern Hills District Council regarding the Town Council's application for allotments at Greenfields Road.

39. ANNUAL BAND COMPETITION

The Committee **NOTED** the Town Clerk's report OC06/10

It was **RECOMMENDED** that an Annual Band Festival be held in 2011, combined with the current August Bank Holiday concert.

Councillor Dyer left the meeting at 7.25pm.

40. WORK PROGRAMME

The Committee **NOTED** Gantt Chart OC07/10.

41. NEXT MEETING

The next meeting of the Operations Committee is scheduled for Tuesday 8 June 2010 at 6.00 pm.

The meeting ended at 7.30 pm.

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Councillor P T Mewton (Chairman)