

**MINUTES OF A MEETING  
OF THE OPERATIONS AND PLANNING COMMITTEE  
MALVERN TOWN COUNCIL**

**held on Wednesday 20 March 2019**

**in the Council Chamber, Belle Vue Terrace, Malvern, at 6.00 pm**

**Councillors**

Present

S Charles (Chairman)  
C Bovey  
H Campbell  
I Hopwood  
L Lambeth  
P Mewton  
P Smith  
D Watkins

Absent

N Mills (apologies)

**In attendance**

Linda Blake – Town Clerk  
Charles Porter – Operations Manager  
Lyndsey Davies – Minute Clerk

**49. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from:

- Cllr Neville Mills – on holiday

**50. DECLARATIONS OF INTEREST**

None.

**51. MINUTES OF PREVIOUS MEETING**

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings and they were signed by the Chairman:

- Operations and Planning Committee held on 12 February 2019.

**PUBLIC PARTICIPATION**

None.

**52. BUS SHELTER – POOLBROOK ROAD**

Report OC01/19 was received and noted. The Committee discussed taking ownership of a new bus shelter on Poolbrook Road, and the following points were raised as part of the discussion.

- Committee members felt that the style of bus shelter chosen did not provide adequate shelter for the location.
- The current style of Town Council bus shelters are easier to maintain in terms of replacement plastic panels and removal of graffiti.
- The land on which the shelter is located is owned by the Malvern Hills Trust and as Malvern Town Council has not previously adopted any other shelters on their land, should ownership be transferred to the Trust.

- Concerns were raised over future maintenance costs and replacement costs of this type of bus shelter, as the bus shelter recommended is more expensive than those recently installed in other areas of the Town.

Therefore the committee **RESOLVED** not to take ownership of the bus shelter at this point and asked the Town Clerk to write to Worcestershire County Council asking whether Malvern Hills Trust would adopt this particular shelter.

**53. NEW BASKETBALL COURTS AT VICTORIA PARK**

The Operations Manager updated the committee on the progress of the new basketball courts. He informed the committee that a gas pipe line has been discovered underneath the area where the courts are to be installed. Cadent Gas Divisions have requested that no further works are carried out until a site assessment has been done. It should be noted that as landowners, the Council can request for the pipeline to be moved and so the project will still be able to go ahead, albeit this would cause a delay of possibly several months.

The Town Council will be informed of the planning decision on the basketball courts on 28 March.

**54. ARMED FORCES DAY 29 JUNE 2019**

Report OC02/19 was received and noted. Officers updated the committee on the Armed Forces Day Gala and the committee **NOTED** the progress made in organising the event for 2019.

**55. REVIEW OF INVENTORY OF LAND AND ASSETS – GREAT MALVERN CEMETERY**

Report OC03/19 was received and noted. The Committee thanked the Officers involved in putting together the inventory of the assets at Great Malvern Cemetery.

**56. WORK PROGRAMME**

Work programme OC04/19 was noted. All projects had now been completed for the 2018/19 financial year.

**57. PLANNING CONSULTATIONS**

There were no planning applications raised either before the meeting or during the meeting, and therefore no comments were required.

**58. DATE AND TIME OF NEXT MEETING**

The next meeting of the Operations and Planning Committee will be on Wednesday 10 April 2019 at 6.00 pm.

The meeting ended at 6.35 pm.

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(Chairman)