

**MINUTES OF A MEETING  
OF THE OPERATIONS AND PLANNING COMMITTEE  
MALVERN TOWN COUNCIL**

**held on Wednesday 15 January 2020**

**in the Council Chamber, Belle Vue Terrace, Malvern at 6.00 pm**

**Councillors**

Present

L Lambeth (Ch)  
J Leibrandt  
P Mewton  
P Smith  
P Tuthill (substituted for C Palmer)  
D Watkins

In attendance

Linda Blake – Town Clerk  
Charles Porter – Operations Manager  
Louise Wall – Minute Clerk  
Cllr N Morton – Mayor of Malvern

Absent

C Bovey (apologies)  
S Charles (apologies)  
C Palmer (apologies)  
S Taylor

**76. APOLOGIES FOR ABSENCE**

Members discussed whether apologies should be accepted from councillors who chose to attend district council meetings over town council meetings. It was agreed that there was no obligation to accept apologies whatever reason was given but on this occasion, as the training was mandatory, the apologies should be accepted.

Apologies for absence were received and accepted from Cllrs C Bovey, S Charles and C Palmer who were all attending mandatory training at MHDC.

Cllr Palmer had substituted Cllr Paul Tuthill.

**77. DECLARATIONS OF INTEREST**

None.

**78. MINUTES OF PREVIOUS MEETING**

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings and they were signed by the Chairman:

- Operations and Planning Committee held on 4 December 2019.

**PUBLIC PARTICIPATION**

None.

**79. RENOVATION OF FLATS, REAR OF BELLE VUE TERRACE**

Report OC01/20 was received and accepted.

The Operations Manager explained that of fourteen companies contacted, four had eventually returned a quotation, the totals of which were listed on the report.

It was **RECOMMENDED** that contractor B's quotation be accepted subject to a satisfactory start date and a contingency amount be available as per the Town Clerk's delegations.

**80. BASKETBALL – VICTORIA PARK**

The Town Clerk gave a verbal update on the basketball courts projects and members noted that the order for the Flex Court surface had now been placed, the Operations Manager was getting updated quotations for groundworks and the projected opening date was 16 May 2020. There will hopefully be some fundraising events in the run-up to this date and on the day itself.

**81. PLANNING CONSULTATIONS**

Report OC02/20 was received and considered.

- i. There were no specific planning applications raised by ward members, officers or requested by members of the public.
- ii. No major planning applications are currently being considered.
- iii. Planning application 19/01820/FUL

The Fountain Stores, Court Road, Malvern, WR14 3PM – change of use from A1 to C3 use class and associated conversion and extension to form 8No. 1-bedroom apartments:

It was **AGREED** that a comment should be submitted to express Malvern Town Council's support of the proposal to change the use of the property.

**82. DATE AND TIME OF NEXT MEETING**

The next meeting of the Operations and Planning Committee will be held on Wednesday 12 February 2020 at 6.00 pm.

The meeting ended at 6.40 pm.

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(Chairman)