

**MINUTES OF A MEETING
OF THE OPERATIONS AND PLANNING COMMITTEE
MALVERN TOWN COUNCIL**

held on Wednesday 23 October 2019

in the Council Chamber, Belle Vue Terrace, Malvern at 6.00 pm

Councillors

Present

S Charles (Ch)
L Lambeth (V-Ch)
J Leibrandt
P Smith
S Taylor
D Watkins

In attendance

Linda Blake – Town Clerk
Charles Porter – Operations Manager
Louise Wall – Minute Clerk
Cllr N Morton – Mayor of Malvern

Absent

C Bovey (apologies)
P Mewton (apologies)
C Palmer (apologies)

54. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from:

- Cllr C Bovey – MHDC meeting
- Cllr P Mewton – family commitment
- Cllr C Palmer – MHDC meeting

55. DECLARATIONS OF INTEREST

None.

56. MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings and they were signed by the Chairman:

- Operations and Planning Committee held on 2 October 2019.

PUBLIC PARTICIPATION

None.

57. NEW STREET NAMING REQUEST – LAND AT MILL LANE

Report OC01/19 was received and discussed.

It was **RECOMMENDED** that, following previous street naming requests, this item be delegated to the local ward members for discussion and decision, with their recommendations to be returned to the Town Clerk by Wednesday 6 November.

58. HEART OF ENGLAND IN BLOOM 2020

Report OC02/19 was received and accepted.

Members discussed the pros and cons of entering the competition each year and agreed that the enhancement of the town helped to bring new visitors to Malvern and was also very much appreciated by many of the residents.

Some members raised concerns about the environmental impact as a consequence of entering this competition.

The Operations Manager replied that the competition is not only about planting displays but also includes street furniture, street cleanliness and community engagement. Plants are chosen based on their vibrancy and also their tolerance to low amounts of water, whilst considering the environment was high priority, being 30% of the overall marks available.

The recommendation was amended to include reference to consideration for environmental concerns.

It was **RECOMMENDED** that Malvern enters the large town category of the Heart of England in Bloom campaign for 2020, giving full environmental consideration as far as practically possible and ensuring that any outcomes from the Environmental Panel are taken into account when reviewing procedure and policies.

59. BANDS IN THE PARK 2020

Report OC03/19 was received and accepted.

The Town Clerk explained that although many bands had held their prices over recent years, they now needed to put their fees up to cover increased costs and therefore the budget for the summer Bands in the Park would also need to increase.

Furthermore, the café in the theatre has declined to provide refreshments for band members next year and so an alternative option was sought.

It was **RECOMMENDED** that the budget for Bands in the Park 2020 be increased to £6,200 to cover the increases in band fees.

It was also **RECOMMENDED** that MTC funds refreshments for band members by way of an external mobile caterer.

60. ALTERNATIVE BANDS IN THE PARK 2020

Report OC04/19 was received and discussed.

The Town Clerk explained that whilst the free alternative bands in the park performances continued to prove popular with the public and were gaining momentum, the trialling of evening autumn performances had not been overly successful, and it was felt that it would be better to concentrate on the daytime events only.

It was **RECOMMENDED** that a five-week “summer” Alternative Bands in the Park programme take place in 2020.

It was **AGREED** that no autumn indoor performances would take place.

61. RENOVATION OF FLATS, REAR OF BELLE VUE TERRACE

Report OC05/19 was received and accepted.

The Operations Manager reported that since the last Operations and Planning Committee meeting, he had received two quotations for the works required to the flats at the rear of Belle Vue Terrace. It was felt that more quotations should be obtained for thoroughness and the Operations Manager asked committee for more time to do this. As it had proved difficult to find contractors willing to quote for the works, the Operations Manager asked members to let him know of any builders they could recommend.

It was **RECOMMENDED** that Officers seek further quotations for the works to the flats at the rear of Belle Vue Terrace. Committee felt that a target of five quotations would ensure that a comprehensive process had taken place.

62. BASKETBALL – VICTORIA PARK

The Town Clerk gave a verbal update on the basketball courts project. Malvern Hills District Council have stated that the Council can make a decision under delegated authority providing that the application is not called in for determination by the Secretary of State. It was noted that some of the information that Sport England had put in their objection was based on dated information.

63. WORK PROGRAMME

Committee **NOTED** the work programme OC6/19.

The delay in planning approval to the basketball courts has had a small knock-on effect on other planned works as the contractor originally engaged had quoted for all works together and is now busy until the end of the year. However, a different contractor will now be carrying out the smaller projects and will re-price the works at the basketball courts.

Christmas Lights erection in Great Malvern is progressing well.

64. PLANNING CONSULTATIONS

Report OC07/19 was received and considered.

- i. There were no specific planning applications raised by ward members, officers or requested by members of the public.
- ii. No major planning applications are currently being considered.
- iii. No 'live' planning applications from the weekly planning lists or planning application log were raised at the meeting.

The Town Clerk reminded members that it was their responsibility to read the planning application list that is issued each week with the memo and to look at the applications which may affect their ward. The weekly list has a direct link for each application to the relevant page on MHDC's website.

Cllr Peter Smith left the meeting at 7.20pm.

65. DATE AND TIME OF NEXT MEETING

The next meeting of the Operations and Planning Committee will be held on Wednesday 13 November 2019 at 6.00 pm.

The meeting ended at 7.25 pm.

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(Chairman)