

UNADOPTED

MINUTES OF A MEETING OF  
THE OPERATIONS AND PLANNING COMMITTEE  
MALVERN TOWN COUNCIL  
held remotely via Zoom on  
Tuesday 9 March 2021 at 6.00 pm

**Participating**

**Councillors**

S Charles (Chairman)  
L Lambeth (Vice Chairman)  
J Leibrandt  
C Bovey  
C Palmer  
P Smith  
D Watkins

**Absent**

S Taylor  
P Mewton

**Also in attendance**

L Blake - Town Clerk  
L Wall – Minute Clerk  
C Porter – Operations Manager

**163. APOLOGIES FOR ABSENCE**

Apologies for absence from Cllr Sharon Taylor were noted.

**164. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**165. MINUTES OF PREVIOUS MEETING**

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings, to be signed by the Chairman in due course:

- Operations and Planning Committee meeting 9 February 2021.

**PUBLIC PARTICIPATION**

There was no public participation.

**166. UPDATE ON EARTH DAY 22 APRIL 2021**

Report OC01/21 was received and noted.

The Town Clerk explained that the first half of the day's programme was designed for children and schools, whilst the second half would be aimed more at the older audience. There were still some participants to confirm attendance but overall it promised to be an interesting first online event.

**167. BANDS IN THE PARK PROGRAMME 2021**

Report OC02/21 was received and accepted.

The Town Clerk explained that the starting date of the programme coincided with Armed Forces Day and so it was hoped that the opening event would be a military-themed performance by the Malvern Hills District Brass Band. The following weeks would be a mix of mainly brass with some weeks of jazz music. A jazz band would also play at the Mayor's Bonanza. All performances would need at two councillors to volunteer to steward rather than the usual one as there would be additional restrictions to follow to keep within government guidelines.

## UNADOPTED

Council **AGREED** the Bands in the Park programme for 27 June to 29 August and the Alternative Bands programme mini concert series from 5 to 12 September.

It was **AGREED** that Officers will send round an email asking for volunteers to sign up to steward at two Bands in the Park events each.

### 168. **HEART OF ENGLAND IN BLOOM 2021**

The Operations Manager explained that this year's entry would be judged on a portfolio which needed to be submitted by the beginning of August, and asked members to send in any photographs they may have of events within the town. The photographs should be community-themed such as litter picking, music festivals, tree planting, rewilding etc., to show how Malvern is rebuilding after the past twelve months.

### 169. **WORKS IN ROSEBANK GARDENS**

The Operations Manager updated the members on the recent land slippage within the gardens. A local surveyor has been engaged to advise on health and safety issues, and barriers had been erected. Further investigations would now take place to establish the cause of the slippage and what remedial measures, if any, would need to be taken.

### 170. **REVIEW OF RULES AND REGULATIONS FOR GREAT MALVERN CEMETERY**

Report OC03/21 was received and accepted.

The cemetery rules and regulations were last reviewed in 2014 and it was now time for these to be reviewed and updated, to provide a robust guide to the cemetery. Officers would produce an initial draft and then a task and finish group would be asked to review the draft before final agreement by Operations and Planning Committee.

It was **AGREED** that Cllrs Charles, Lambeth and Palmer would form the task and finish group to review the rules and regulations for Great Malvern Cemetery.

### 171. **WORK PROGRAMME**

Work programme OC04/21 was received and accepted.

The Operations Manager explained that repairs to the roof of the bus shelter in Barnards Green would start soon, also that the pathways in Rosebank Gardens were due to be repaired following agreement at Full Council. It was asked if all the paths could be repaired, perhaps one a year and the Operations Manager agreed to look at this.

### 172. **PLANNING CONSULTATIONS**

Report OC05/21 was received and accepted.

The following planning applications were raised by ward members:

21/00127/FUL 36 Longridge Road, Malvern, WR14 3JB Redevelopment of site including demolition of existing property and construction of 2no. houses and 1no bungalow

Cllr Charles explained that although this application was a slight improvement on a previous one in that there was a reduction of the number of properties, it was still an overdevelopment of the site. Furthermore, it was felt that the street scene would be adversely affected and there was not enough parking included, with the whole site being on a dangerous blind bend.

It was **AGREED** that these comments would be submitted to MHDC.

**173. DATE AND TIME OF NEXT MEETING**

It was noted and agreed that the date of the next meeting of Operations and Planning Committee would be Wednesday 28 April 2021 at 6.00pm, to be held remotely via Zoom.

The meeting finished at 6.50 pm.

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(Chairman)

DRAFT