

**A REPORT OF THE TOWN CLERK TO
A MEETING OF OPERATIONS AND PLANNING COMMITTEE
MALVERN TOWN COUNCIL**

to be held remotely via Zoom on Wednesday 25 November 2020 at 6.00 pm

SPEED LIMITS FOR MALVERN

1. Purpose of Report

1.1. For decision.

2. Recommendations

2.1. Committee is asked to consider the suggestions made in 3.3 below as locations to be examined for the possible introduction of 20 mph speed limits by Worcestershire County Council.

3. Background

3.1. At the last Full Council meeting held on 11 November, Councillors Hooper and Palmer submitted a Notice of Motion seeking support in principle for the introduction of 20 mph speed limits where appropriate in Malvern.

3.2. Councillors supported this motion but it was agreed that the decision on the exact areas to be put forward for examination and consideration would be delegated to Operations and Planning Committee.

3.3. All Councillors have been asked to put forward potential areas in their wards which may be suitable for a 20 mph speed limit appraisal, and the nominated areas are as follows:

Priory Ward

- 1) Worcester Road from Brays to Audley Ellerslie.
- 2) Church Street from its junction with Belle Vue Terrace to Avenue Road, including the section of Abbey Road in front of the Post Office.

Malvern Link

- 3) Worcester Road covering the main shopping area, through Malvern Link (approximately Pickersleigh Road to Victoria Park Road).

Chase Ward

- 4) Longridge Road between the two blind bends and where road meets Peachfield Road.
- 5) Geraldine Road South at the bend by the Chase School and towards the Science Park.
- 6) Barnards Green main shopping area.

3.4. Committee is asked to review the six suggestions put forward as suitable for a speed limit appraisal and to make a decision on the final submission to Worcestershire County Council.

4. Financial Implications

4.1. None pertaining to this report.

5. Legal Implications

- 5.1. Worcestershire County Council as the local traffic authority is responsible for setting speed limits and keeping them under review with changing circumstances.
- 5.2. The Department for Transport's "Setting Local Speed Limits" guidance provides the framework for traffic authorities to introduce local speed limits, including those of 20 mph.

End.

Linda Blake
Town Clerk

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PROVISION OF BIKE RACKS

1. Purpose of Report

1.1. For consideration.

2. Recommendations

2.1. Committee is asked to consider facilitating the provision of bike racks within the Town to support and encourage cycling as well as supporting the Council's declaration of a climate emergency in 2019.

3. Background

3.1. In September 2019, Malvern Town Council declared a climate emergency and formed an environmental panel to explore ways in which local residents and businesses could be encouraged to aspire to become carbon neutral and minimise waste.

3.2. Unfortunately, the impact of Covid-19 has meant that the groups set up as part of the environmental panel have not been able to meet to formalise their proposals but certain Councillors who were working with these groups are now trying to progress the ideas raised.

3.3. The provision of bike racks within the town is an issue that has been raised both by the emissions and waste sub-group of the environmental panel and also by the Re-opening of the Town Centres (after lockdown) Task and Finish Group.

3.4. More recently, Cllr Lowton has been working alongside Town Council Officers and local cycling groups to review possible locations and possible funding for bike parking.

3.5. Improving the provision of cycle racks within Malvern would be an important step in supporting and encouraging cycling. Cycle rack locations need to be easily accessible, easy to locate and highly visible from a security point of view.

3.6. The provision of cycle racks would be in line with the climate emergency declared by the Town Council as it would support the reduction of traffic in the town. In addition, it could also play a part in the drive to improve cycling infrastructure generally.

3.7. The possible sites identified for the location of cycle racks within the town are listed in Appendix A to this report.

3.8. Should the Town Council wish to facilitate and manage this project, permission would be required from the land owner as well as an agreement for the Town Council to install and maintain the bike racks.

3.9. Committee will note that earlier in the year Worcestershire County Council had plans to provide funding for bike racks across the county, but the part of the funding bid relevant to bike rack provision failed. There is also a scheme called "Park that Bike" supported by WCC. This relatively new scheme is to provide

funding for local businesses to install cycle parking on their premises. Sadly, although this applies to one or two of the locations listed, many of the suggested visible and central locations are on pavement areas and therefore not on land owned by local businesses.

- 3.10. Committee is asked to consider whether they wish to support this scheme. The main stages required are as follows:
- i. Agreement of the proposed locations for the installations of bike racks.
 - ii. Permissions to be granted by land owners.
 - iii. Installation and responsibility for bike racks to be undertaken by MTC.
 - iv. Funding sources to be fully investigated and MTC funding granted.
- 3.11. Contact with local cycling groups has revealed that the Sheffield Stand is the preferred option. Cyclists can lean their bikes on either side of the stand and then secure them using a 'D' lock.



4. Financial Implications

- 4.1. The preferred bike rack is a Sheffield Stand at a cost of approximately £50 each plus £40 to fit.
- 4.2. County Councillors have been approached for a funding contribution and responses are awaited, but the Town Council would need to agree funds to support this project.
- 4.3. Total project cost would be approximately £3,000 to include stands, fitting and appropriate signage/publicity.

5. Legal Implications

- 5.1. The Town Council has the power to provide parking places for bicycles under the Road Traffic Regulation Act 1984.
- 5.2. The Town Council would need the land owner's permission before installing any bike racks. Many of the suggested locations are owned by Worcestershire County Council.

End.

Linda Blake
Town Clerk

PROPOSED BIKE RACK LOCATIONS

Malvern Link

1. Outside the Wool Shack: cycle racks already exist, but aren't all that obvious as racks, are non-standard and not correctly positioned. Replace with full size racks that are placed properly. This would increase capacity and ease of use.
 - Ownership – WCC



2. Outside St Richards Hospice
 - Ownership – probably St Richard's Hospice so 'Park that Bike' funding could be investigated.

Barnards Green

3. At the eastern end of the shops where there are two sets of 3 planters; bike racks could be fitted adjacent to the seating.
 - Ownership – WCC



4. Use of area in middle of B4208 between Wok 'n' Woll and One Stop (there is a dropped curb there so it is designed to be an accessible area).

- Ownership – WCC
- 5. Area on junction between Pickersleigh Road and Upper Chase Road, across from the Blue Cross shop.
 - Ownership – WCC

Great Malvern

It would be ideal to have cycle racks at both ends of Church Street so people can park and walk to the shops.

- 6. Post Office – to right hand side as you look at the Post Office in the area where there is a flower tower, defibrillator machine and planter.
 - Ownership – WCC
- 7. Post Office – to left hand side of the door.
 - Ownership – WCC
- 8. Edith Road car park – possibility to rearrange the bins.
 - Ownership - MHDC



- 9. Connells on Grange Road - move existing racks at the back of Connells to the front to improve visibility. This is ideal for those coming up Church Street from Barnards Green, as you do not have to negotiate the lights or the steep part of Church Street.
 - Ownership – Connells, so 'Park that Bike' funding could be investigated.



10. Bray's - courtyard area to southern end of Bray's and adjacent to Queen's Drive.
 - Ownership – possibly Brays so 'Park that Bike' funding could be investigated.
11. Pavement area outside McKenzies, as this would allow bike racks to be in locations at all entrances to Church Street.
 - Ownership – WCC

Notes:

There are a good few existing cycle racks around Malvern but these are not well signed. As part of this project, signage could be improved and a map produced.

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LITTER BINS

1. Purpose of Report

1.1. For decision.

2. Recommendations

2.1. Committee is asked to approve the purchase of twelve new litter bins using the underspend from the current financial year.

3. Background

3.1. Malvern Town Council is responsible for the installation and maintenance of most litter bins in the Malvern Town area. Malvern Hills District Council is responsible for emptying them.

3.2. The Town Council currently owns approximately 100 litter bins around the Town. This number does not include litter bins within Town Council-owned parks and play areas which are maintained and emptied by Town Council staff.

3.3. There is a regular need for litter bins both at newly identified sites and to replace older bins which are starting to deteriorate.

3.4. The last purchase of Town Council litter bins was made in February and already many of these have been used around the Town. The Town Council has switched to Derby Street litter bins in Moss Green and with a pyramid top as these are better value than the previous more elaborate Brunel litter bins.



3.5. Committee members will note that the extraordinary circumstances in this financial year surrounding the Covid-19 pandemic have meant that Town Council expenditure has been far lower than expected and Officers are forecasting an underspend for the year. This provides an opportunity to fund additional items such as litter bins which are a key part of Town Council service delivery.

4. Financial Implications

- 4.1. The cost of twelve Derby litter bins in Moss Green and with a pyramid top would be approximately £3,500.
- 4.2. Committee will note that this funding can be taken from the expected underspend for the current financial year.

5. Legal Implications

- 5.1. The Town Council is responsible for providing litter bins within Malvern Town. These bins are provided under sub-section 5 and 6 of the Litter Act 1983

End.

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Town Clerk

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PLANNING CONSULTATIONS

1. Purpose of Report

- 1.1. For comment as necessary.

2. Recommendation

- 2.1. The Committee is recommended to note and comment on:
- i. Specific planning applications raised by Ward members, Officers or requested by members of the public.
 - ii. Any major planning applications currently being considered.
 - iii. Any 'live' planning applications as circulated on the weekly planning lists and on the planning application log attached at Appendix A.
- 2.2. The Committee is recommended to nominate a Councillor to speak on behalf of the Town Council at MHDC's Southern Area Planning Committee where relevant.

3. Background

- 3.1. A list of planning applications is sent to members each week. Following a change in the Council's policy dating from December 2013, members are now asked to consider both major and minor applications and comment as appropriate.
- 3.2. There have been no specific applications raised by ward members.
- 3.3. There are no major planning applications currently being consulted on.
- 3.4. Other 'live' applications from the planning log can be raised by Committee members at the meeting. Full details of the applications are available by clicking on the relevant link below.
- 3.5. Members are asked to look at details of any planning applications for discussion before the meeting to allow an expeditious decision-making process.
- 3.6. Members are reminded that the Town Council is a consultee in the planning process and the comments that Council makes will go forward to the District Council as part of the planning application process. Therefore comments should relate to material planning considerations so that they will be properly considered.
- 3.7. If a Councillor is nominated to speak at an MHDC SAPC meeting, Town Council Officers will await the application being listed on an agenda and will register the Councillor to speak through the agreed procedure.

4. Financial Implications

- 4.1. None pertaining to this report.

5. Legal Implications

- 5.1. None pertaining to this report.

End
Linda Blake
Town Clerk

**AGENDA ITEM 10
APPENDIX A**

Application number	Location	Ward	Description of works	Applicant	Comment deadline
20/01475/LB	Malvern Public Library, 44 Graham Road, Malvern, WR14 2HU	Priory	Listed building consent for replacement automatic doors at Malvern Library.	WCC	27/11/2020
20/01742/HP	73 Charles Way, Malvern, WR14 2NB	Pickersleigh	Conversion of garage including raising roof, addition of balcony and steps	Mr Geoffrey Herbert	01/12/2020
20/01726/HP	14 Hornyold Avenue, Malvern, WR14 1QJ	West	Single storey extension to rear	Mr & Mrs Cox	03/12/2020
20/01667/HP	27 St Bernard Drive, Malvern, WR4 3PZ	Chase	Single storey rear and side extension to detached bungalow	Mrs Joan Westbury	04/12/2020
20/01710/HP	8 Hayslan Green, Malvern, WR14 2RG	Pickersleigh	Single storey rear and side extensions	Mr Mark Dodgson	07/12/2020
20/01633/FUL	Ivydene, 57 Albert Road North, Malvern	Priory	Erection of three number five bedroom terraced houses with associated car parking	Mrs H Mirkamali	08/12/2020
20/01688/LB	Flat 8 Abberley House, 56 Worcester Road, Malvern, WR14 4AB	Priory	Replacement of 3No. windows to south elevation	Mr Allan Ovington	08/12/2020
20/01698/CU	24 Worcester Road, Malvern, WR14 4QW	Priory	Change of use and minor external works, from a storage use Class B1 to residential C3	Trafalgar House Properties (Malvern) Ltd	08/12/2020
20/01735/HP	22 Albert Road North, Malvern, WR14 2TP	Priory	Garage conversion and extension to front to incorporate entrance canopy.	Ms R Queensborough	08/12/2020