

MALVERN TOWN COUNCIL

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29 June 2021

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MEETING OPEN TO MEMBERS OF THE PUBLIC

To Members of the Policy and Resources Committee (Quorum 6):

Councillors J Dallow, C Hooper, L Lowton, R McLaverty-Head, N Mills, J O'Donnell, J Satterthwaite, A Stitt, P Tuthill

All other Members of the Town Council for information only.

You are hereby invited to attend a meeting of the Operations and Planning Committee to be held in The Council Chamber at Malvern Hills District Council, Avenue Road, Malvern, on Tuesday 6 July 2021, commencing at 6.00 pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. Blake'.

Linda Blake
Town Clerk

| No. | Agenda Item |
|--|---|
| 1. | Election of Chairman To elect a Chairman of the Policy and Resources Committee for 2021/22 |
| 2. | Election of Vice Chairman To elect a Vice Chairman of the Policy and Resources Committee for 2021/22 |
| 3. | Apologies for Absence To receive and note apologies for absence |
| 4. | Declarations of Interest To receive declarations of disclosable pecuniary interests and other disclosable interests |
| 5. | Minutes of Previous Meeting To receive and confirm as a correct record the Minutes of the previous Policy and Resources Committee meeting: ➤ 27 April 2021 (previously circulated) |
| Public Participation <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i> | |
| 6. | Insurance Contract Renewal ➤ Report PR01/21 to follow |

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| 7. | Financial Reports <ul style="list-style-type: none"> ➤ Report PR02/21 to follow ➤ Cash Report Ref CR1 April and May 2021 ➤ Bank Payment Schedules April and May 2021 |
| 8. | Bike to Work Scheme <ul style="list-style-type: none"> ➤ Report PR03/21 to follow |
| 9. | Review of Complaints Procedure <ul style="list-style-type: none"> ➤ Report PR04/21 to follow |
| 10. | Timetable for Policy Reviews in 2021/22 <ul style="list-style-type: none"> ➤ Report PR05/21 to follow |
| | Exclusion of the Press and Public <i>To resolve pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i> |
| 11. | Staffing Matters <ul style="list-style-type: none"> ➤ Papers to be circulated at the meeting |
| 12. | Date and Time of Next Meeting <ul style="list-style-type: none"> ➤ To be confirmed |