

MALVERN TOWN COUNCIL

Town Clerk
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22 July 2020

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MEETING OPEN TO MEMBERS OF THE PUBLIC

To Members of the Policy and Resources Committee (Quorum 5):

Councillors C Hooper (Ch), N Houghton (V-Ch), J Dallow, L Lowton, R McLaverty-Head, N Mills, J O'Donnell, P Tuthill

All other Members of the Town Council for information only.

You are hereby invited to attend a meeting of the **Policy and Resources Committee** to be held remotely via Zoom, on **Wednesday 29 July 2020, commencing at 6.00 pm** for the transaction of the business shown on the Agenda below.

To join the meeting, please go to:

<https://us02web.zoom.us/j/85122969862?pwd=VWlmQWxSZlZkMmlsM2ozcFBWc3RZdz09>

Meeting ID: 851 2296 9862
Passcode: 284290

The meeting can also be accessed by telephone – please contact the Town Clerk on the email address above if you wish to join the meeting in this way.

A handwritten signature in black ink, appearing to read 'L. Blake'.

Linda Blake
Town Clerk

No.	Agenda Item
1.	Apologies for Absence To receive and note apologies for absence
2.	Declarations of Interest To receive declarations of disclosable pecuniary interests and other disclosable interests
3.	Minutes of Previous Meeting To receive and confirm as a correct record the Minutes of the previous Policy and Resources Committee meeting: ➤ 3 June 2020 (previously circulated)
Public Participation <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	

4.	Financial Reports <ul style="list-style-type: none"> ➤ Report PR01/20 to follow ➤ Cash Report Ref CR1 April, May and June 2020 ➤ Bank Payments Schedule April, May and June 2020
5.	Insurance Contract Renewal <ul style="list-style-type: none"> ➤ Report PR02/20 to follow
6.	Town Council Grants Scheme – Small Grants, Large Grants and Emergency Grants <ul style="list-style-type: none"> ➤ Report PR03/20 to follow
7.	Zero Tolerance on Harassment and Abuse – Guidelines for Councillors <ul style="list-style-type: none"> ➤ Report PR04/20 to follow
8.	Malvern Town Council Information Technology Users Policy <ul style="list-style-type: none"> ➤ Report PR05/20 to follow
9.	Equality and Diversity Policy <ul style="list-style-type: none"> ➤ Report PR06/20 to follow
10.	Date and Time of Next Meeting <ul style="list-style-type: none"> ➤ Wednesday 16 September 2020 at 6.00 pm