

**A REPORT OF THE TOWN CLERK TO
A MEETING OF MALVERN TOWN COUNCIL
to be held on Wednesday 6 November 2019
in the Council Chamber, Belle Vue Terrace, Malvern, at 6.00 pm**

OPERATIONS AND PLANNING COMMITTEE RECOMMENDATIONS

1. Purpose of Report

1.1. For decision.

2. Recommendation

2.1. Full Council is asked to consider the recommendations from the meeting of Operations and Planning Committee held on 23 October 2019.

2.2. Recommendations to be presented by the Chairman of Operations and Planning Committee or, if absent, the Vice-Chairman.

- i. It was **RECOMMENDED** that, following previous street naming requests, this item be delegated to the local ward members for discussion and decision, with their recommendations to be returned to the Town Clerk by Wednesday 6 November.
- ii. It was **RECOMMENDED** that Malvern enters the large town category of the Heart of England in Bloom campaign for 2020, giving full environmental consideration as far as practically possible and ensuring that any outcomes from the Environmental Panel are taken into account when reviewing procedure and policies.
- iii. It was **RECOMMENDED** that the budget for Bands in the Park 2020 be increased to £6,200 to cover the increases in band fees.
- iv. It was also **RECOMMENDED** that MTC funds refreshments for band members by way of an external mobile caterer.
- v. It was **RECOMMENDED** that a five-week “summer” Alternative Bands in the Park programme take place in 2020.
- vi. It was **RECOMMENDED** that Officers seek further quotations for the works to the flats at the rear of Belle Vue Terrace. Committee felt that a target of five quotations would ensure that a comprehensive process had taken place.

3. Background

3.1. At the meeting of Full Council held on 12 September 2018, it was resolved that committees would approve their own minutes for accuracy with any recommendations from committee meetings being taken separately to be accepted by Full Council before being put into effect.

3.2. Full Council is therefore asked to consider the recommendations listed above in 2.2 and to approve, amend or refer back to committee as appropriate.

3.3. Councillors are reminded that the relevant reports as considered by committees when making their recommendations can be found within the papers distributed for the meeting and these will not be reissued.

3.4. If any councillor has any queries relating to a recommendation, it is suggested that they raise it with either the Town Clerk or Chairman of Committee before the Council meeting.

4. Financial Implications

4.1. Please see individual committee reports.

5. Legal Implications

5.1. Please see individual committee reports for specific details.

5.2. Council decisions are supreme and therefore any changes to recommendations can be made with final agreement at Full Council.

End

Linda Blake
Town Clerk

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POLICY AND RESOURCES COMMITTEE RECOMMENDATIONS

1. Purpose of Report

1.1. For decision.

2. Recommendation

2.1. Full Council is asked to consider the recommendations from the meeting of Policy and Resources Committee held on 30 October 2019 and listed below.

2.2. Recommendations to be presented by the Chairman of Policy and Resources Committee or, if absent, the Vice-Chairman.

i. It was **RECOMMENDED** that an annual Community Support Grant of £10,900 be awarded to Community Action Malvern and District and included in the 2020/21 Annual Budget, with the amount being increased to cover the annual rent of the third floor offices if increased in the lease review in December 2019.

ii. It was **RECOMMENDED** that Council approve the Quarterly Accounts for the second quarter, ending 30 September 2019.

3. Background

3.1. At the meeting of Full Council held on 12 September 2018, it was resolved that committees would approve their own minutes for accuracy with any recommendations from committee meetings being taken separately to be accepted by Full Council before being put into effect.

3.2. Full Council is therefore asked to consider the recommendations listed above in 2.2 and to approve, amend or refer back to committee as appropriate.

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SWDP REVIEW

1. Purpose of Report

1.1. For decision.

2. Recommendation

2.1. Council is asked to consider a response to the South Worcestershire Development Plan (SWDP) Review Preferred Options document and select one of the following actions:

- i. Council should set up a small task and finish group (minimum of three members) who are delegated to submit a response to the SWDP Review Preferred Options document
- ii. Council should set up a small Task and Finish group as in number 1) above but should also seek input and advice from the Council's Neighbourhood Plan consultant to ensure consistency and policy progression from the plan.
- iii. Full Council should submit comments at a special council meeting convened for this purpose.
- iv. Council should opt not to submit a response to this document

3. Background

- 3.1. The South Worcestershire Councils, Malvern Hills, Worcester City and Wychavon, began a review of the SWDP in late 2017. Local plans must be updated every five years and therefore a revised SWDP providing an updated plan to the year 2041 is required by 2021.
- 3.2. The SWDPR Issues and Options was the first consultation for the new plan and this consultation ran during the end of 2018 with Malvern Town Council submitting a response by way of a task and finish group in December 2018.
- 3.3. The next stage is the Preferred Options consultation and sets out how government requirements to build another 14,000 new homes across South Worcestershire will be met.
- 3.4. Planners have assessed more than 900 sites put forward for potential development and have made a series of recommendations about the most sustainable locations. These plans include 880 new homes for Malvern and 55 hectares of employment land planned for Malvern Hills District (see attached map at Appendix A).
- 3.5. MHDC Councillors have considered and agreed the proposals and a six-week consultation is being held from 9am on 4 November 2019 to 5pm on Monday 16 December 2019. A staffed exhibition will be held in the Lyttelton Rooms, Church Street on 20 November from 2pm until 8pm.

- 3.6. The Town Clerk is attending a Town and Parish briefing session on Wednesday 6 November and will be able to feedback more details on the consultation following this. Malvern Town Council needs to consider if it wishes to submit a response to this consultation and if so, how this will be done.
- 3.7. Officers have contacted the Neighbourhood Plan consultant who has detailed knowledge of both the SWDP and Malvern's Neighbourhood Plan as it is felt he may be useful to provide a quality and professional response to this consultation.

4. Financial Implications

- 4.1. A quotation for the consultancy fees is awaited and will be given at the meeting.

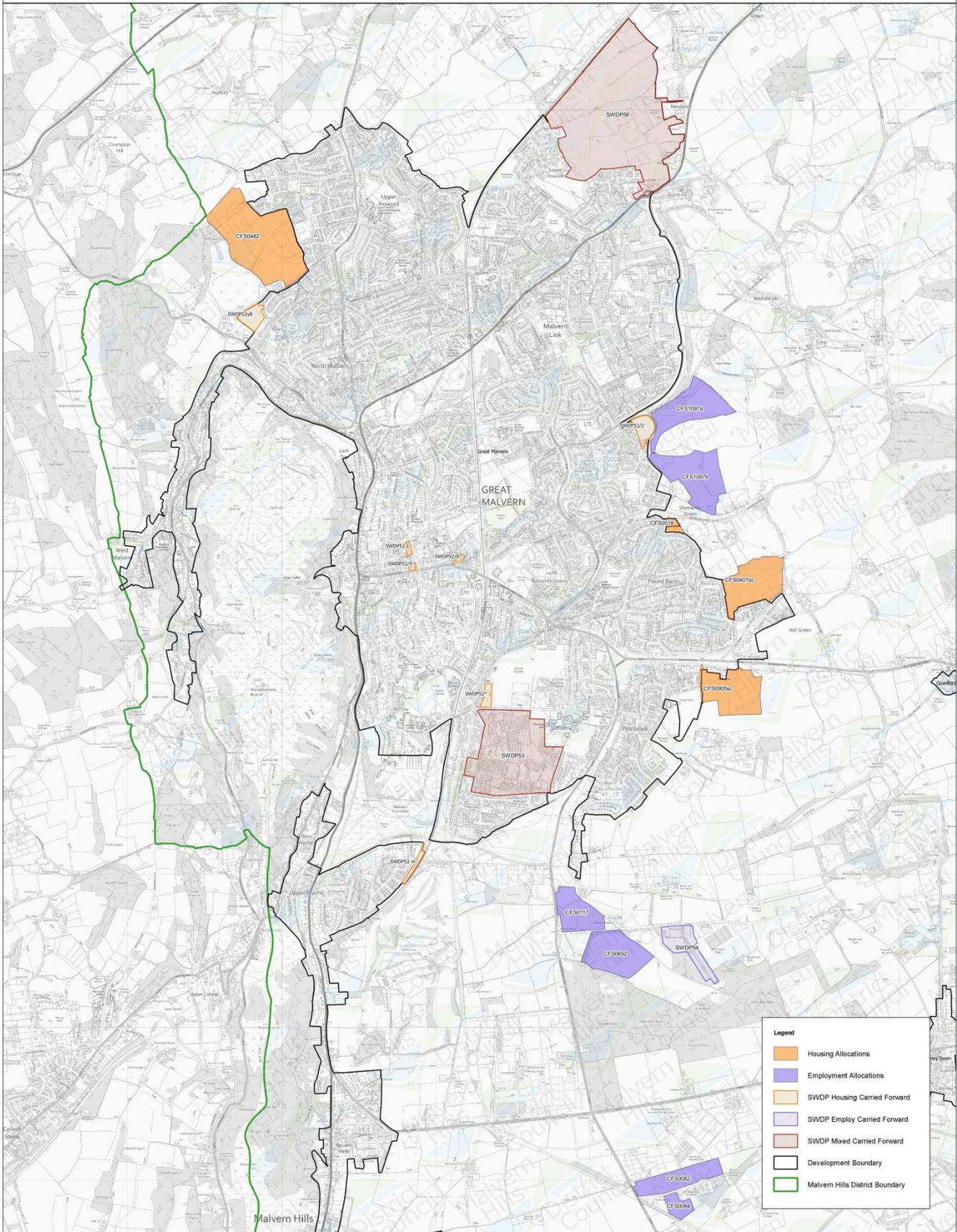
5. Legal Implications

- 5.1. The Town Council has no legal obligation but it should be noted that one of the Town Council's long-term objectives is to review new developments in the SWDP Review, to consider supporting documents and to respond as appropriate.

End

Linda Blake
Town Clerk

Strategic Housing and Employment Land Availability Assessment 2019



Legend

- Housing Allocations
- Employment Allocations
- SWDP Housing Carried Forward
- SWDP Employ Carried Forward
- SWDP Mixed Carried Forward
- Development Boundary
- Malvern Hills District Boundary