

UNADOPTED

**MINUTES OF A MEETING OF
THE OPERATIONS AND PLANNING COMMITTEE
MALVERN TOWN COUNCIL**

**Held in the Council Chamber, Belle Vue Terrace, Malvern on
Wednesday 20 October 2021 at 6.00 pm**

Present

Councillors

C Palmer (Chairman)
D Watkins (Vice Chairman) from 6.25pm
J Leibrandt
P Smith
S Taylor
C Hooper, substitute for Cllr Morton

Also in attendance

L Blake - Town Clerk
L Wall – Minute Clerk
C Porter – Operations Manager

Absent

C Bovey
L Lambeth
N Morton

After a delay due to non-quorum, the meeting commenced at 6.22 pm.

55. APOLOGIES FOR ABSENCE

There were no apologies, but after a telephone call at the start of the meeting, Cllr Morton had agreed to substitute Cllr Hooper.

56. DECLARATIONS OF INTEREST

There were no declarations of interest.

57. MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings, and these were signed by the Chairman:

- Operations and Planning Committee meeting 29 September 2021.

PUBLIC PARTICIPATION

No members of the public were present.

58. BANDS IN THE PARK AND ALTERNATIVE BANDS IN THE PARK 2022

Report OC01/21 was received and accepted.

The Covid pandemic had resulted in the need to book some alternative bands to brass bands in 2021. This change to the usual format had been very well received by attendees who said they had enjoyed the variety of music on Sundays. Officers were therefore proposing a twenty-week programme of bands in the park for 2022, which would include jazz, blues and alternative bands. The programme would run from 8 May until 18 September and include three Town Council events – The Queen's Jubilee, Armed Forces Day and The Mayor's Bonanza.

It was noted that officers were investigating whether refreshments could be provided to band members each week and if so, an extra budget may be required, but this would be reported back to committee at a future meeting.

UNADOPTED

Members **AGREED** that a combination of bands should be booked for the twenty weeks from 8 May until 18 September to include three Town Council events as above.

It was **RECOMMENDED** that a budget of £9,500 be allocated for the Bands in the Park/Alternative Bands in the Park programme for 2022/23.

59. **THE QUEEN'S JUBILEE – JUNE 2022**

Report OC02/21 was received and accepted, and members discussed ideas for celebrating the Queen's Platinum Jubilee in 2022. Suggestions included:

- The Town Council acting as an enabler for community group activities within a co-ordinated programme
- Grants being awarded for Platinum Jubilee-themed celebrations
- Tree planting and eco-projects
- Encouraging street parties
- An extended Bands in the Park event in Priory Park including children's activities and 1950s themed dancers

It was agreed that it would be difficult to administer funds fairly for street parties and that it would be better to keep things simple and concentrate on one event, making it free for all with added activities, and bringing the community together in that way.

It was **AGREED** that any ideas relating to The Queen's Green Canopy should be looked at by the Environmental Panel to avoid duplication.

Cllr Hooper left the meeting at 6.55 pm

It was noted that staff should be able to take advantage of the extended bank holiday and therefore any event should be as self-sufficient on the day as possible. To enable this, outside caterers and sound engineers could be used.

It was **AGREED** that the events team should put together a costed programme for an event in Priory Park on Sunday 5 June 2022 for consideration at the next meeting of the Operations and Planning Committee. A budget would also be agreed at that meeting.

60. **ROSEBANK GARDENS**

Report OC03/21 was received and noted.

Members were asked to note sections 6 and 7 of the report, which contained preliminary remediation options with costs, and recommendations.

It was **AGREED** that a copy of the report be sent to the owners of the house in question, Malvern Hills District Council as owners of Rosebank Gardens and the Town Council's insurance company.

61. **REVIEW OF CHARGES FOR TOWN COUNCIL OPERATIONAL SERVICES 2022/23**

Report OC04/21 was received and accepted.

The Town Clerk advised that a booking system could be considered for the new basketball courts for the outdoor season, from 1 April until the end of September. This would be for teams that wanted to use the courts for tournaments or matches, and a fee could be charged, as with booking the football pitches.

Members thought there should always be at least one court available for people wishing to play on their own or in small groups.

UNADOPTED

It was **AGREED** that a booking system would be trialled for one court only but that no charge would be made during the first season.

It was **RECOMMENDED** that there should be an increase in some cemetery charges that were currently low in comparison with charges at other cemeteries:

Purchase of a cremated remains space

Resident	£20 increase to £200
Non-resident	£40 increase to £400

Interment of cremated remains

Resident	£20 increase to £200
Non-resident	£40 increase to £400

Interment in unpurchased grave space

Persons 5 years and over

Resident	£43 increase to £600
Non-resident	£86 increase to £1,200

Interment of cremated remains in unpurchased grave space

Resident	£80 increase to £300
Non-resident	£160 increase to £600

It was **RECOMMENDED** that there would be **no** increase in allotment charges for the year 2022/23.

It was **RECOMMENDED** that there would be **no** increase in charges for the hire of sporting facilities for the year 2022/23.

62. LAND AT MILL LANE

The Town Council and the developers are working to get the planting scheme changed in agreement with the planning department at MHDC.

63. PLANNING CONSULTATIONS

There were no planning applications raised at the meeting, but it was **NOTED** that the application for North East Malvern was likely to be discussed at the next SAPC meeting.

64. DATE, TIME AND LOCATION OF NEXT MEETING

It was agreed that the date of the next meeting of Operations and Planning Committee would be Wednesday 24 November 2021 at 6.00 pm in the Town Council chamber.

The meeting finished at 7.40pm.

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(Chairman)