

**A REPORT OF THE TOWN CLERK TO
A MEETING OF THE ENVIRONMENTAL PANEL
MALVERN TOWN COUNCIL**

**to be held on Thursday 18 November 2021
in the Council Chamber, Belle Vue Terrace, Malvern, at 6.00 pm**

**UPDATE ON TENDER FOR CARBON FOOTPRINT AUDIT AND
DECISION ON WAY FORWARD**

1. Purpose of Report

1.1. For decision.

2. Recommendation

2.1. Members of the Environmental Panel are asked to consider the quotations and information received for carbon footprint calculations below and decide how they would like to progress in calculating the Town Council's carbon footprint.

2.2. There are two options within this:

- i. Employ an external company to calculate the carbon footprint for scopes 1, 2 and 3.
- ii. Adopt the same system as MHDC by calculating the carbon footprint for scopes 1 and 2 ourselves and employing an external contractor for scope 3.

3. Background

3.1. At the Environmental Panel meeting held on 8 September 2021 it was agreed that scopes 1-3 should be included in calculating the Council's carbon footprint and quotations would be sought by officers. The information gained so far is set out below:

Climate Care	<p>Core Clients Package: CarbonNeutral certification programme is recommended which includes the following:</p> <ul style="list-style-type: none"> • A carbon footprint assessment: full measurement and verification • Your choice of offset project • CarbonNeutral® certification • Supported with a range of communications materials to help you tell your staff, customers and other stakeholders about your commitment to climate action. <p>No cost for an information session but certification starts at £5,000 for businesses with one office and up to 80 employees.</p> <p>Further details attached at Appendix A.</p>
C-Level Business Carbon Calculator	Bring a staged approach to carbon consulting, combined with connection to the world's most holistic nature based solutions. Then they certify organisations as Carbon

	<p>Balanced. Other options available but suggest a base carbon footprint consultation at a flat rate minimum fee of £2,250, an affordable way to assess the carbon footprint and chart progress towards being fully carbon balanced and net zero.</p> <p>Further details attached at Appendix B.</p>
The Carbon Trust	<p>Carbon footprinting starts at £10k upwards – if this includes developing a climate action plan then cost rises to £25k upwards.</p> <p>After supplying details of their services, The Carbon Trust contacted Officers again on 29 October to say they were having to limit new engagements due to a very high demand for their services and would therefore be unable to take on our project.</p>
GoGreen Experts	<p>Worcester-based company recommended by MHDC. Can help with scope 3 and if appointed, will give access to their portal so that we can calculate scope 1 and 2 ourselves but whole carbon footprint would be in one place. (Cost will be provided ahead of the meeting)</p>

3.2. The Carbon Reduction Officer for Malvern Hills and Wychavon District Councils has informed Officers that MHDC have calculated scope 1 and 2 emissions itself and believes that MTC should be able to do the same, using conversion factors provided by the Government.

3.3. MHDC do not currently measure scope 3 but would use external support for this.

4. Financial Implications

4.1. No budget has been set aside for this project, therefore any monies would have to be approved at Full Council.

5. Legal Implications

5.1. None pertaining to this report.

End

Charles Porter
Operations Manager

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QUEEN'S GREEN CANOPY - JUBILEE CELEBRATIONS 2022

1. Purpose of Report

1.1. For discussion.

2. Recommendation

2.1. That Malvern Town council considers taking part in the Queen's Green Canopy scheme to plant a tree for the Platinum Jubilee in 2022.

2.2. Officers suggest that a new orchard could be created at Greenfield Road with a variety of fruit trees being planted.

2.3. Environmental Panel may wish to consider other Town council sites for the planting of a "Jubilee Tree" along with a plaque.

3. Background

3.1. In 2022, Her Majesty the Queen will become the first British monarch to celebrate a platinum jubilee, having acceded to the throne on 6 February 1952.

3.2. The Queen's Green Canopy is a unique tree planting initiative created to mark this occasion and which invites people from across the United Kingdom to "Plant a Tree for the Jubilee". With a focus on planting sustainably, the QGC will encourage planting of trees to create a legacy in honour of The Queen's leadership of the Nation, which will benefit future generations.

3.3. As well as inviting the planting of new trees, The Queen's Green Canopy will dedicate a network of 70 Ancient Woodlands across the United Kingdom and identify 70 Ancient Trees to celebrate Her Majesty's 70 years of service.

3.4. Councils are encouraged to plant a tree in celebration of the Queen's seventy years of service to the nation, or raise funds locally to plant significant trees, avenues, or copses.

3.5. Officers suggest that Malvern Town Council plants a variety of twenty-five fruit trees such as apples, pears and plums, in a grid pattern of 40' x 40' which is a traditional orchard layout. Other sites could be considered for the planting of a jubilee tree.

3.6. Photographs of trees planted can be uploaded to the map on the Queen's Green Canopy website and the total number of trees planted in Worcestershire under this scheme can be seen at [The Queen's Green Canopy - Worcestershire \(opens in a new page\)](#)

4. Financial Implications

4.1. No budget has been set aside for this project in 2021/22. Therefore, any monies required to complete the project would have to be agreed by Full Council and taken from reserves.

4.2. The purchase of the trees, guards and stakes for the orchard will cost approximately £1,700. Other single trees would be in the region of £70 - £100.

5. Legal Implications

5.1. None pertaining to this report.

End

Charles Porter
Operations Manager