

## UNADOPTED

### MINUTES OF A MEETING OF THE OPERATIONS AND PLANNING COMMITTEE MALVERN TOWN COUNCIL

Held in the Council Chamber, Belle Vue Terrace, Malvern on  
Wednesday 27 April 2022 at 6.00 pm

#### Present

#### Councillors

C Palmer (Chairman)  
C Fletcher (substitute for D Mead)  
L Lambeth  
J Leibrandt  
P Smith  
S Taylor  
D Watkins

#### Also in attendance

L Blake – Town Clerk  
C Porter – Operations Manager  
L Wall – Minute Clerk

#### Absent

C Bovey  
L Lowton (apologies)  
D Mead (apologies, substituted C Fletcher)  
N Morton

#### 99. APOLOGIES FOR ABSENCE

Apologies received from Cllrs Lou Lowton and David Mead were **NOTED**.

Cllr Mead had substituted Cllr Clive Fletcher.

#### 100. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 101. MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings, and these were signed by the Chairman:

- Operations and Planning Committee meeting 22 March 2022.

#### PUBLIC PARTICIPATION

Mr David Fellows of Land Research and Planning Associates Limited attended the meeting and gave a brief presentation to councillors, outlining his intention to submit a planning application in May/June 2022 for a development at his brother-in-law's farm on Guarlford Road. This will be to replace an existing barn with three single-storey Passivhaus carbon negative homes.

The Town Clerk explained that currently those applying for planning permission for larger schemes were encouraged to visit parish and town councils in advance of a planning application being submitted to keep them informed and to be open and transparent. Although at this point members could not make decisions, it was suggested that Mr Fellows attend a future meeting of the Operations and Planning Committee when this could be itemised on the agenda.

#### 102. REPLACEMENT OF TOWN COUNCIL VEHICLE

Report OC01/22 was received and accepted.

The Operations Manager reminded members that the Environmental Strategy authorises the purchase of an electric replacement vehicle providing that the cost was no more than 30% higher than a standard vehicle.

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A new vehicle had been included in the 2022/23 budget at a cost of £22,000. However, following investigations the purchase of an electric vehicle was not going to be possible in this financial year due to lack of supply and costs being approximately 60% higher.

Therefore, it was **RECOMMENDED** that the purchase of a new vehicle, included in the budget for 2022/23, be delayed and the situation be reviewed in six months' time as part of the budget process for 2023/24.

### **103. TOWN COUNCIL EVENTS**

The Town Clerk gave a verbal update regarding two events due to take place at the weekend – the Health and Wellbeing Fair, and the Mayor's Peaks Challenge. There had been a slight reluctance of people wanting to commit to coming to these events, both as participants and exhibitors, but numbers were now sufficient for the walk and fair to take place.

Bands in the Park will start on Sunday 8 May with a variety of bands. There were some concerns over space available for the public now that the new play area extended further into Priory Park, but this will be monitored.

The Bands in the Park on Sunday 5 June will coincide with the Jubilee celebrations, and therefore extra entertainment has been booked, such as a vintage band, a brass band, Lindy Hop dancing and refreshments.

Also in celebration of the Jubilee, a gas beacon will be lit on Worcestershire beacon on the evening of Thursday 2 June, accompanied by bagpipes, a bugler and the Town Crier. This event will be led by Worcestershire County Council and supported by MHDC and MTC.

### **104. ROSEBANK GARDENS**

The Operations Manager updated members on the following projects currently in progress at Rosebank Gardens:

- Repairs to the bus shelter are now well underway; the new parts are being fabricated and will be ready to fit in around 2-3 weeks, at which point quotations will be sought for new glazing. Prices are also coming in for the steel sheet cladding which will line the back wall.
- Fountain in Rosebank Gardens – ground works have been completed but the original builder has now expressed a wish to pull out of the works, so a replacement is being sought. The Jenny Lind Society is due to visit on 1 October to see the finished fountain.

### **105. WORK PROGRAMME**

Report OC02/22 was received and accepted.

The Operations Manager said that projects were completed with the exception of those mentioned above in the previous item, and under budget, and a new programme of works would be issued at the next Operations and Planning Committee meeting.

The demolition of the pavilion at Victoria Park was being organised.

Spring bedding was starting to look tired due to the lack of rain and would be removed soon.

### **106. LEIGH AND BRANSFORD NEIGHBOURHOOD PLAN – REGULATION 16 CONSULTATION**

Report OC03/22 was received and accepted.

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The Town Clerk explained that the Town Council was a statutory consultee and as Malvern shared a boundary with Leigh and Bransford, members were invited to make comments if wished.

No comments were submitted.

**107. PLANNING CONSULTATIONS**

Report OC04/22 was **NOTED**.

No current planning applications were raised.

**108. DATE OF NEXT MEETING**

It was **AGREED** the next meeting of the Operations and Planning Committee would be held on Tuesday 7 June 2022 at 6.00 pm.

The meeting finished at 6.45 pm.

.....(Chairman)

DRAFT