

UNADOPTED

MINUTES OF A MEETING OF THE OPERATIONS AND PLANNING COMMITTEE MALVERN TOWN COUNCIL

Held in the Council Chamber, Belle Vue Terrace, Malvern on
Tuesday 7 June 2022 at 6.00 pm

Present

Councillors

C Palmer (Chairman)
L Lambeth
J Leibrandt
L Lowton
D Mead
P Smith
D Watkins

Absent

C Bovey

Also in attendance

L Blake – Town Clerk
C Porter – Operations Manager
L Wall – Minute Clerk
Mr D Fellows, LRPA Ltd

1. ELECTION OF CHAIRMAN

Cllr Cynthia Palmer was elected as Chairman of the Operations and Planning Committee for 2022/23.

2. ELECTION OF VICE-CHAIRMAN

Cllr David Watkins was elected as Vice-Chairman of the Operations and Planning Committee for 2022/23.

3. APOLOGIES FOR ABSENCE

No apologies had been received.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings, and these were signed by the Chairman:

- Operations and Planning Committee meeting 27 April 2022.

PUBLIC PARTICIPATION

Mr David Fellows of Land Research and Planning Associates Limited attended the meeting to explain that his company would be submitting a planning application in early July 2022 for a development at his brother-in-law's farm on Guarlford Road. This will be to replace an existing, dilapidated barn with three single-storey Passivhaus carbon negative homes.

Mr Fellows had sent details of the development to the Town Clerk prior to the meeting, and these had been circulated to members of the committee. He then answered questions from the floor and said he hoped the Town Council, as a statutory consultee, would consider supporting the planning application which would probably be submitted in early July.

6. GRAVE RESTORATION PROPOSAL FROM FRIENDS OF MALVERN CEMETERIES

Report OC01/22 was received and accepted.

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The Town Clerk explained that a representative from the Friends of Malvern's Cemeteries had written to the Council requesting the following:

- Support for the Civic Society to commission a Caring for God's Acre survey and production of a site management brief
- Permission to restore six graves within the cemetery and endorsement to list five graves

Committee **AGREED** to reject the proposal for a survey and associated site management brief. The Town Council owns and manages Great Malvern Cemetery and therefore this is not required nor welcomed.

Committee acknowledged the value of the proposal for grave restoration and that the works would be funded by the Civic Society; however, there were concerns over the lack of detail in the proposal.

It was **AGREED** that Friends of Malvern's Cemeteries should be invited to resubmit their proposals with the following details:

- What are the exact locations of the graves?
- Details of the restoration works to take place
- Would access be required to the grave following restoration?

Proof must also be provided that reasonable efforts have been made to locate the grave owner and secure their permission for works.

It was further **AGREED** that no endorsement would be given to list graves as this was both unnecessary and restrictive.

7. **ROSEBANK GARDENS**

The Town Clerk gave an update on various items in Rosebank Gardens:

- Land slippage – legal advice has been sought.
- Bus shelter – recent damage to the stanchions caused by an unknown vehicle now needs to be repaired alongside the ongoing restoration works and will be the subject of an insurance claim.
- Obelisk – the new obelisk surrounded by Queen Elizabeth roses, in celebration of the Platinum Jubilee, has been unveiled by the Mayor. Cllr Peter Smith was thanked for organising this new feature which sits at the entrance to the gardens.

8. **WORK PROGRAMME AND OPERATIONS UPDATE**

Report OC02/22 was received and accepted.

The new programme for the year 2022/23 showed all projects planned for the year. The road through the cemetery has been much improved by the new tarmac, hanging baskets are being put up throughout the town and summer bedding has been planted out. It was noted that this year, there had been a particularly high demand for hanging baskets from traders. Malvern in Bloom judging day is Friday 22 July, the same day as the Queen's Baton Relay comes through Malvern.

9. **TOWN COUNCIL EVENTS**

Platinum Jubilee - The Town Clerk reported that the event in Priory Park had been very well attended despite the wet and cold weather. The craft workshop was busy, nearly all the cakes provided were eaten and the bands were well received.

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Many flags had been put up around town prior to the Jubilee weekend and comments were generally positive. Some funding from the district council had enabled the purchase of extra flagpoles.

The Chairman thanked Lyndsey and Clare, events officers, and Grahame from the operations team for their efforts at the event. The Mayor endorsed this and said he had been pleasantly surprised by how many people had attended the event.

Bands in the Park continues with its range of music, which most people seem to favour. The Town Clerk reminded councillors that stewards were still required for Sunday 10 and 31 July.

Armed Forces Day – this will take place on 26 June in Priory Park with attractions including:

- Malvern Hills District Brass Band
- Bows Battles and Blades – war time surgery and dentistry displays
- I Sing choir
- Art and craft workshop
- Parade by Boys' Brigade in memory of Paul Hern

Mayor's Bonanza – officers were finding it difficult to secure a funfair for the event despite best efforts in contacting nearly twenty funfairs. Although many are already booked, comments had been received that it was not worth the fairs setting up for one day and in the future, council will have to consider if funfairs would be allowed to operate for a longer period over the bank holiday weekend.

10. PLANNING CONSULTATIONS

Report OC03/22 was **NOTED**.

Cllr Mead raised planning application M/22/00677/FUL 36 Longridge Road. His concerns were that there had been two dwellings already built, but an application made to change the design of the third building would mean it would be very out of keeping not only with these two houses, but also with the surrounding properties.

It was **AGREED** that the Town Clerk would submit an objection to the planning application on behalf of the committee for the following reasons:

- It was overdevelopment of the site
- The request to change the design of the third plot was a completely new application and should be treated as such
- The third house would not be in keeping with the two houses already built on the site and with the surrounding dwellings and will negatively impact the street scene.

11. DATE OF NEXT MEETING

It was **AGREED** the next meeting of the Operations and Planning Committee would be held on Wednesday 6 July 2022 at 6.00 pm.

The meeting finished at 7.30 pm.

.....(Chairman)