

MALVERN TOWN COUNCIL

Town Clerk
28-30 Belle Vue Terrace
Malvern
Worcs
WR14 4PZ
Tel: 01684 566667



6 October 2022

townclerk@malvern-tc.org.uk
www.malverntowncouncil.org

MEETING OPEN TO MEMBERS OF THE PUBLIC

To All Members of the Audit Committee (quorum 3):

Councillors C Palmer (Ch), C Bovey, L Lambeth, D Mead, D Watkins

All other Members of the Town Council for information only

You are hereby invited to attend a meeting of the Audit Committee on Wednesday 12 October 2022 in the Council Chamber, Belle Vue Terrace, Malvern commencing at 6.00 pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. Blake'.

Linda Blake
Town Clerk

No.	Agenda Item
1.	Apologies for Absence <ul style="list-style-type: none">➤ To receive apologies for absence
2.	Declarations of Interest <ul style="list-style-type: none">➤ To receive declarations of pecuniary interests and other disclosable interests
3.	Minutes of Previous Meeting <p>To receive and confirm as a correct record the minutes of previous Audit Committee meeting and the minutes to be signed by the Chairman</p> <ul style="list-style-type: none">➤ 6 September 2022 (previously circulated)
Public Participation <p><i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i></p>	
4.	Review of the Council's arrangements to procure work, goods and services <ul style="list-style-type: none">➤ Officer presentation with examples followed by committee discussion
5.	Review of the Council's risk management processes, controls and documentation <ul style="list-style-type: none">➤ Officer presentation with documentation, followed by committee discussion
6.	Date of next Audit Committee Meeting <ul style="list-style-type: none">➤ Wednesday 22 February 2023