

# MALVERN TOWN COUNCIL

Town Clerk  
28-30 Belle Vue Terrace  
Malvern  
WR14 4PZ

25 October 2023

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Tel: 01684 566667



## MEETING OPEN TO MEMBERS OF THE PUBLIC

### To Members of the Policy and Resources Committee (Quorum 5):

Councillors Iain Dawson (Chair), Clive Fletcher (Vice-Chair), Marilyn Birks, Nick Houghton, Melanie Jones, Christopher Lee, Julie MacLusky, Ronan McLaverty-Head, Karen Newbigging

### All other Members of the Town Council for information only.

You are hereby invited to attend a meeting of the Policy and Resources Committee to be held in the Council Chamber, Belle Vue Terrace, Malvern on Wednesday 1 November 2023, commencing at 6.00pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. J. Blake'.

Linda Blake  
Town Clerk

No.	Agenda Item
1.	<b>Apologies for Absence</b> To receive and note apologies for absence
2.	<b>Declarations of Interest</b> To receive declarations of disclosable pecuniary interests and other disclosable interests
3.	<b>Minutes of Previous Meeting</b> To receive and confirm as a correct record the Minutes of the previous Policy and Resources Committee meeting: <ul style="list-style-type: none"><li>➤ 4 October (previously circulated)</li></ul>
<b>Public Participation</b> <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	
4.	<b>Large Grants Scheme, 1<sup>st</sup> Round 2023/24 – Jack's Place Care CIC</b> <ul style="list-style-type: none"><li>➤ Report PR01/23 to follow</li></ul>
5.	<b>Large Grants Scheme, 1<sup>st</sup> Round 2023/24 – Perfect Circle Theatre Group</b> <ul style="list-style-type: none"><li>➤ Committee discussion</li></ul>

6.	<b>Review and Prioritisation of the Town Council's Aims and Objectives</b> <ul style="list-style-type: none"> <li>➤ Committee discussion</li> </ul>
7.	<b>Dignity at Work Policy</b> <ul style="list-style-type: none"> <li>➤ Report PR02/23 to follow</li> </ul>
8.	<b>Quarterly Accounts – 2<sup>nd</sup> Quarter to 30 September 2023</b> <ul style="list-style-type: none"> <li>➤ Report PR03/23 to follow</li> <li>➤ Cash Report Ref CR1 July, August, September 2023</li> <li>➤ Internet banking schedules July, August, September 2023</li> </ul>
9.	<b>Budget Discussion Document 2024/25</b> <ul style="list-style-type: none"> <li>➤ Committee discussion on factors to be included and/or considered in the budget for 2024/25</li> <li>➤ Report PR04/23 to follow</li> </ul>
10.	<b>Date and Time of Next Meeting</b> <ul style="list-style-type: none"> <li>➤ Wednesday 22 November 2023 at 6.00 pm</li> </ul>
<b>Exclusion of the Press and Public</b> <i>To resolve pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i>	
11.	<b>Administration Staffing Resources</b> <ul style="list-style-type: none"> <li>➤ Report PR05/23 to be handed out at the meeting</li> </ul>