

**MINUTES OF A MEETING OF
THE POLICY AND RESOURCES COMMITTEE
MALVERN TOWN COUNCIL**

**held in the Community Hub Meeting Room, Victoria Park
on Thursday 12 September 2024 at 6pm**

Councillors

I Dawson (Chair)
C Fletcher
C Hooper
N Houghton
M Jones
J MacLusky
R McLaverty-Head
K Newbigging

Absent

E Green (apologies)
L Lowton (apologies)

Also in attendance

Linda Blake - Town Clerk
Louise Wall – Minute Clerk

17. APOLOGIES FOR ABSENCE

Apologies for absence from Cllrs Mel Jones and Lou Lowton were **NOTED**.

18. DECLARATIONS OF INTEREST

None.

19. MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings, and signed by the Chairman:

- Policy and Resources Committee meeting held on 22 August 2024.

PUBLIC PARTICIPATION

None.

20. REVIEW OF FINANCIAL REGULATIONS

Report PR01/24 was received and accepted.

Officers had produced a table comparing the current Malvern Town Council model financial regulations, the revised NALC financial regulations and operational recommendations specific to Malvern Town Council. At the previous meeting, pages 1 to 24 had been reviewed.

Members of the committee worked through the table of financial regulations from page 25 to the end, reviewing each point separately before deciding which regulation to include in the Council's revised financial regulations.

It was **AGREED** that officers would collate all comments and revisions into a new draft document which would then be circulated to committee members. A final meeting would be arranged for agreement of the draft and recommendation to Full Council.

21. DATE AND TIME OF NEXT MEETING

It was **AGREED** that the date of the next meeting would be Wednesday 2 October 2024 at 6pm.

The meeting finished at 7.57 pm

.....(Chairman)

DRAFT