

# **MALVERN TOWN COUNCIL**



## **INVITATION TO TENDER FOR DESIGN AND CONSTRUCTION OF SKATEPARK FACILITIES AT VICTORIA PARK, MALVERN April 2025**

## INTRODUCTION

# Malvern Town Council is looking to appoint a company to design and construct a skatepark in Victoria Park, Malvern

## BACKGROUND

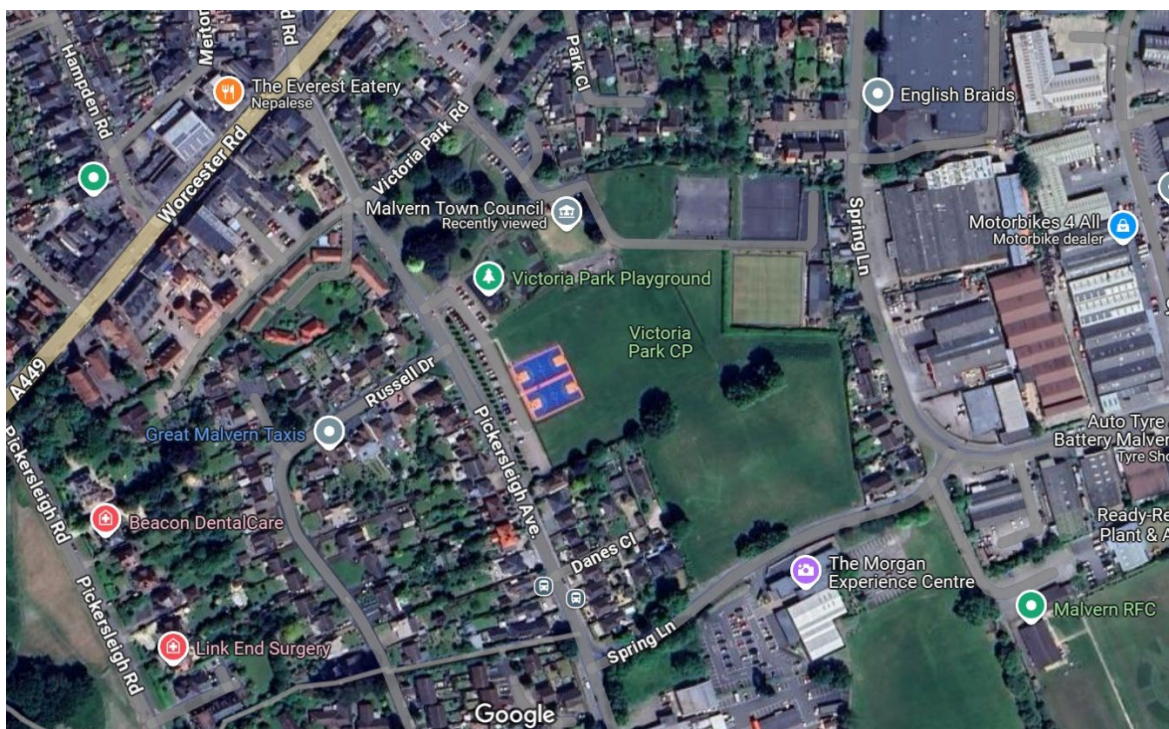
Malvern Town Council owns and maintains the large green and open space at Victoria Park Malvern, WR14 2JY. This destination park contains Malvern Town Council's Community Hub building, two car parks, basketball courts, tennis courts, a children's play area, a multi-use games area and fitness equipment.

It is well used as a large green and open space by the local community for a range of leisure and recreational purposes.

There was previously a set of skatepark ramps situated within this destination park, but these were removed in February 2024 as part of the project to create a new Community Hub Building. Malvern Town Council have always been committed to replacing these old ramps with an improved and more up to date skatepark facility created to fulfil user needs.

Funding is available through Section 106 for the provision of a new skatepark facility within the park.

## THE SITE



## SITE VISITS

Victoria Park is a public area and can be visited at any time. However, if you would like to meet with the Operations Manager on site, please telephone Malvern Town Council offices on 01684 566667 to arrange a time and date.



The green box above shows the approximate location of the Skatepark at Victoria Park.

What3words: softest.awesome.eliminate

The interaction and relationship between the proposed skatepark site and the adjacent green and open space should be taken into consideration when designing the layout.

## REQUIREMENTS

The budget has been set by the Town Council at £200,000, with funds to be sourced from section 106 funding available for this project.

The facility should be a concrete skatepark of approximately 325 to 350 square metres.

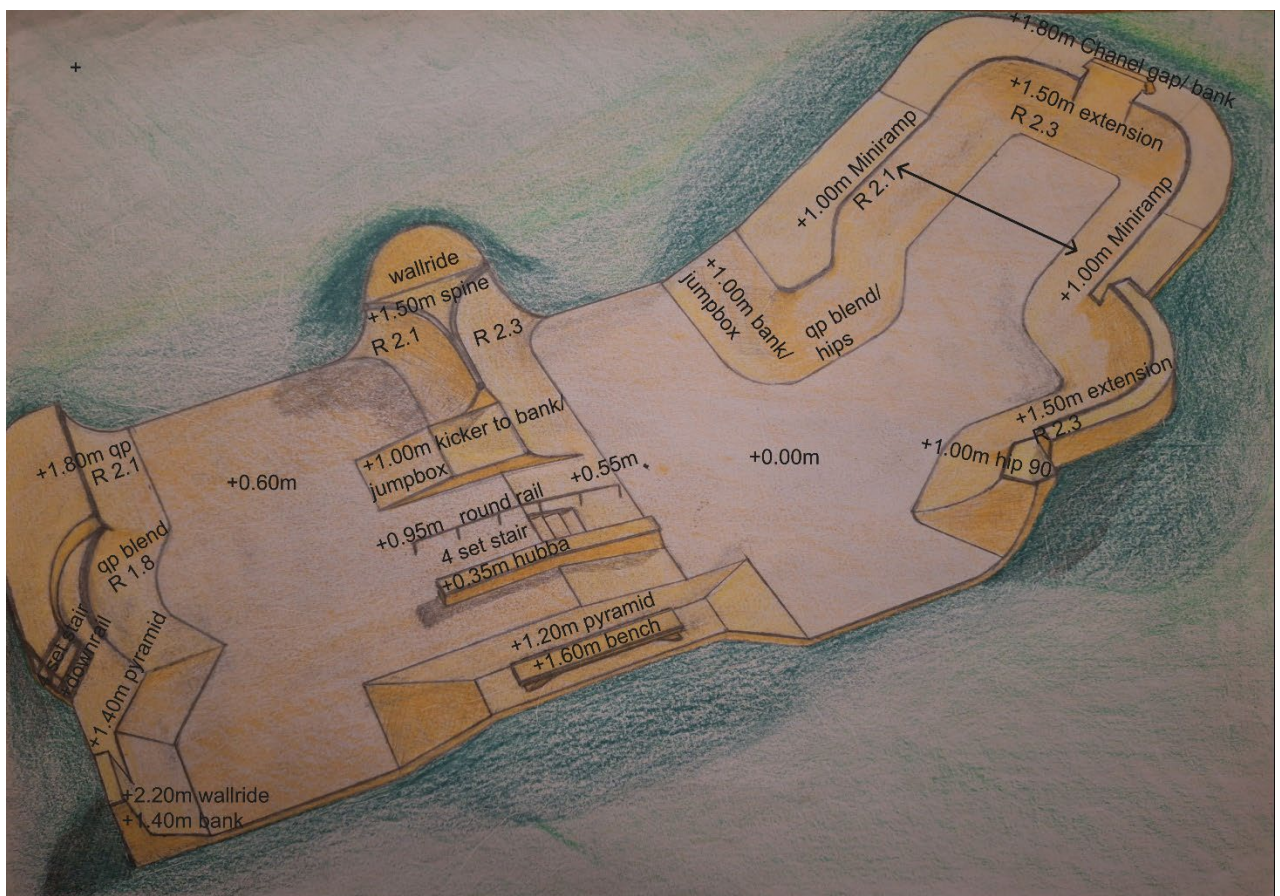
The main user group is expected to be from five years old up to thirty five years of age but should be fully inclusive of all user needs and with no age limit.

The design should also allow for future expansion.

The list of specifications to be considered in the design is as follows.

- 1m or 1.2m mini ramp with at least 3m flat between transitions. The mini ramp should include HIPS - angles in the 45-90 degree range 1.5m corner extension, or cradle.

- Open bowl return / 1.5m extension, with channel gap - bank incorporated.
- Jump box at 1m or 1.2m height. Minimum run-off 3.75m.
- Spine at 1m or 1.5m height. (step up/step down spine in design, with 1.5m/0.9m transition heights). Minimum run-off 4m+
- Kicker, box, bank /fun box at 0.60m - 1m height. Minimum run-off 3m+
- Round rail/ down rail over 0.60m bank, with 3 or 4 step, stair set. Minimum run-off 3.m+
- Hubba ledge over 0.60m bank (from raised section or fun box). Minimum run-off 3m+
- Pyramid 0.60m / bench 0.40m (ledge) combo in mid park (steps down in design, so lower end is 1.2m high). Minimum run-off (back and forth) 4m+
- Raised flat section +0.60m, so the park is tiered. Alternatively, one level, but banks and boxes form ridge in middle, allows hubba and down rail.
- There must be back and forth elements to generate speed and flow across the street / jump area.
- An indicative and sample design is included below, just for guidance



## ADDITIONAL INFORMATION

The new skatepark should have as much flow as possible. It needs to cater for BMX, mountain bike and dirt jump bikes as well as skateboards, incline / roller skates, scooters, balance bikes and access for adaptive wheel types.

The overall design should allow the possibility of flow between the different areas of the park, whilst also allowing sessions to take place in stand-alone areas.

Your tender should be based on this document and include the following:

- A statement of how your design would meet user needs
- An illustrated design
- A clear breakdown of your fees and overall costings, stating any exclusions and inclusions
- Estimated build time
- At least three examples of recent comparable projects being completed on time.

## BUDGET

Guideline budget is £200,000 excluding VAT.

## ANTICIPATED PROJECT DATES

Following selection of the successful contractor and finalising a design, planning permission will need to be obtained.

This project is planned for completion in late 2025 / early 2026.

## INSURANCE REQUIREMENTS

The appointed contractor must be willing to obtain the following levels of insurance:

- Employer's Liability Insurance: £5 million
- Public Liability Insurance: £5 million
- Professional Indemnity Insurance: £1 million (for each and every claim)

## EVALUATION CRITERIA

Quotations will be evaluated on price, recreational value and design and innovation and sustainability as the main criteria as follows:

- Price: 40%
- Recreational Value and Design: 40%
- Innovation and Sustainability: 20%

## SUBMISSION OF TENDER

The timetable for submission and consideration of tenders is as follows;

- The deadline for submission of tenders is 1pm on Monday 2 June 2025. Any tenders received after this time will not be considered.
- All tenders should be marked for the attention of Charles Porter, Operations Manager and sent by email to Linda Blake, Town Clerk, [lblake@malvern-tc.org.uk](mailto:lblake@malvern-tc.org.uk) or by post to Malvern Town Council, Community Hub, Victoria Park Road, Malvern, WR14 2JY
- Tenders will be reviewed and assessed according to the evaluation criteria. A shortlist of preferred contractors will then be made and invited to attend a meeting of the Council's Skatepark Focus Group on Thursday 12 June when they will be asked to present their tender design and answer any questions.
- Following these presentations a contractor will be selected with the final decision on this appointment being agreed by Full Council on 25 June 2025.

The Council reserves the right to carry out post-tender negotiations should this be felt to be beneficial.

Please contact Charles Porter, Operations Manager at Malvern Town Council, 01684 566667 if you have any queries.