

MALVERN TOWN COUNCIL

Town Clerk
Community Hub
Victoria Park Road
Malvern Link
WR14 2JY



21 May 2025

townclerk@malvern-tc.org.uk
01684 566667

MEETING OPEN TO MEMBERS OF THE PUBLIC

To Members of the Operations and Planning Committee (Quorum 5):

Cllr David Mead (Chair), Cllrs Sean Austin, Caroline Bovey, Anne Cherry, Emma Green, Josephine Leibrandt, Julie MacLusky, Nathan Wanklin, David Watkins

All other Members of the Town Council for information only

You are hereby invited to attend a meeting of the Operations and Planning Committee to be held in the Park View Community Room, Victoria Park Road, Malvern Link, WR14 2JY on Wednesday 28 May, commencing at 6.00pm for the transaction of the business shown on the Agenda below.

A handwritten signature in blue ink, appearing to read 'L. Blake'.

Linda Blake
Town Clerk

| No. | Agenda Item |
|--|---|
| 1. | Election of Chair To elect a Chair of the Operations and Planning Committee for 2025/26 |
| 2. | Election of Vice-Chair To elect a Vice-Chair of the Operations and Planning Committee for 2025/26 |
| 3. | Apologies for Absence |
| 4. | Declarations of Interest |
| 5. | Minutes of Previous Meeting To receive and confirm as a correct record the Minutes of the previous Operations and Planning Committee meeting: <ul style="list-style-type: none">➤ 30 April 2025 (previously circulated) |
| Public Participation <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i> | |
| 6. | Update and Review of Performing Right Society (PRS) charges for 2025/26 <ul style="list-style-type: none">➤ Report OC01/25 to follow |
| 7. | Christmas Light Switch On – Update for 2025 and five year timetable of dates Report OC02/25 to follow |
| 8. | Town Council Events <ul style="list-style-type: none">➤ Verbal update |

| | |
|------------|---|
| 9. | Permission to repair/refurbish the grave of The Marquis of Ely in Great Malvern Cemetery ➤ Report OC03/25 to follow |
| 10. | Review of process and timetable for Allotment Charges ➤ Report OC04/25 to follow |
| 11. | Works at Adam Lee ➤ Report OC05/25 to follow |
| 12. | Refurbishment of Victoria Park Play Area ➤ Report OC06/25 |
| 13. | Work Programme and Operations Update ➤ Report OC07/25 to follow |
| 14. | Environmental Matters ➤ Report OC08/25 to follow |
| 15. | Planning Consultations ➤ Report OC9/25 to follow |
| 16. | Calendar of Meetings ➤ Committee discussion |
| 17. | Date and Time of Next Meeting ➤ Wednesday 9 July 2025 at 6pm |