

MALVERN TOWN COUNCIL

Town Clerk
Community Hub
Victoria Park Road
Malvern Link
WR14 2JY



20 June 2025

townclerk@malvern-tc.org.uk
01684 566667

MEETING OPEN TO MEMBERS OF THE PUBLIC

To all Members of Malvern Town Council:

You are hereby summoned to attend a meeting of Malvern Town Council to be held on Wednesday 25 June 2025 in the Park View Meeting Room, Community Hub, Victoria Park Road, Malvern Link, WR14 2JY commencing at 6.00 pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. J. Blake'.

Linda Blake
Town Clerk

No.	Agenda Item
1.	Apologies for Absence <ul style="list-style-type: none">➤ To note apologies for absence.
2.	Declarations of Interest <ul style="list-style-type: none">➤ To receive declarations of disclosable pecuniary interests and other disclosable interests.
3.	Minutes of Previous Meeting <p>To receive and confirm as a correct record the Minutes of the previous Annual Council meeting:</p> <ul style="list-style-type: none">➤ 14 May 2025
Public Participation <p><i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i></p>	
4.	Mayor's Announcements <ul style="list-style-type: none">➤ The Mayor to make any relevant announcements/written report
5.	Update on Town Council Operations and Activities <ul style="list-style-type: none">➤ Verbal update by the Town Clerk
6.	Reports by County and District Council Representatives in Attendance <ul style="list-style-type: none">➤ Verbal reports or written submissions as appropriate
7.	Town Council Ward Reports/Representatives on outside bodies <ul style="list-style-type: none">➤ Verbal reports or written submissions as appropriate
8.	Members Questions <ul style="list-style-type: none">➤ The Chair will invite members who have written in with questions to present them to Council

9.	Town Council response to survey on local government reorganisation in Worcestershire ➤ Report CL01/25 to follow
10.	Recommendations from Audit Committee The Chair of Audit Committee to present any recommendations for approval by council from the meeting held on 11 June 2025 ➤ Report CL02/25 to follow
11.	Year End Accounts 2024/25 ➤ Report CL03/25 to follow
12.	Annual Governance and Accountability Return 2024/25 ➤ Section 1 Annual Governance Statement 2024/25 ➤ Section 2 Accounting Statements 2024/25 ➤ Annual Internal Audit Report 2024/25 ➤ Report CL04/25 to follow
13.	Administration for Mayoral/Town Council initiatives Report CL05/25 to follow
14.	Recommendations from Policy and Resources Committee The Chair of Policy and Resources Committee to present any recommendations for approval by council from the meeting held on 7 May 2025 ➤ Report CL06/25 to follow
15.	Recommendations from Operations and Planning Committee The Chair of Operations and Planning Committee to present any recommendations for approval by council from the meeting held on 28 May 2025 ➤ Report CL07/25 to follow
16.	Notice of Motion – Malvern Pride 2025 ➤ Report CL08/25 to follow
17.	Representative on Poolbrook Village Hall Committee ➤ Report CL09/25 to follow
18.	Review of Reports submitted by grant receiving bodies 2024 ➤ Report CL10/25 to follow
19.	Recommendations from Staffing Committee The chair of Staffing Committee to present any recommendations for approval by council from the meeting held on 4 June 2025 ➤ Report CL11/25 to follow
20.	Date and Time of Next Meeting ➤ Wednesday 30 July 2025
Exclusion of the Press and Public <i>To resolve pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i>	
21.	Rose Bank Gardens ➤ Verbal update