Malvern Town Council
Online Banking Payment Schedule
21 June 2024

IB No.	Date	Supplier Name / Payee	Payments	Description	Record of Invoices Checked Cllr 1	Record of Invoices Checked Cllr 2	Payment Posted (initials)	Authorisation Given (initials)
2581	21/06/2024	BRADFORDS BUILDING SUPPLIES	71.86	10 x bags of post crete for new flower poles relocated outside the community hub at Victoria Park		DEM	DP	KJB
2582	21/06/2024	BRITISH GAS	92.25	Electricity charges Lower Howsell 2/5/24 - 1/6/24		DEM	DP	KJB
2583	21/06/2024	DKE AUDIT SERVICES DP DEM	1750.00	Internal audit work and report for the financial year 2023/24		DEM	DP	KJB
2584	21/06/2024	DULUX DECORATOR CENTRE DP DEM	96.50	5 litres of green gloss paint for hanging basket poles and benches at Victoria Park		DEM	DP	KJB
2585	21/06/2024	EE	91.79	Mobile phone charges May 2024 - Operations Team and events/admin phone		DEM	DP	KJB
2586	21/06/2024	FUELGENIE BUSINESS ACCOUNT	264.61	Fuel account May 2024		DEM	DP	KJB
2587	21/06/2024	PAPERSTATION LTD	116.09	Stationery May 2024		DEM	DP	KJB
2588	21/06/2024	PARTY PACKS DP	63.00	150 x handwaving flags for Armed Forces Day event 29/6/24		DEM	DP	KJB
2589	21/06/2024	PITNEY BOWES LTD	150.85	Quarterly rental of the franking machine 1/7/24 - 30/9/24		DEM	DP	KJB
2590	21/06/2024	SCREWFIX (TRADE UK)	122.47	1 pair of stepladders for community hub and screws and drill bits for the cemetery		DEM	DP	KJB
2591	21/06/2024	WATER PLUS LTD	313.00	Water charges cemetery office 1/4/23 - 1/9/23 (charges delayed due to billing query)		DEM	DP	KJB
2592	21/06/2024	PURE STAFF LTD	652.39	Temporary grounds worker to cover staff absence - week ended 16/6/24		DEM	DP	KJB Bank details checked KJB
2593	21/06/2024	MALVERN VICTORIA BOWLING CLUB	500.00	Small grant 2024 as agreed by Policy & Resources Committee 27/3/24		DEM	DP	KJB Bank details checked
2594	21/06/2024	1st MALVERN LINK SCOUT GROUP	2500.00	Large Grant 2024 as agreed at Annual Council 15/5/24		DEM	DP	KJB Bank details checked
2595	21/06/2024	THE HILLS SINGERS	1250.00	Large Grant 2024 as agreed at Annual Council 15/5/24		DEM	DP	KJB
2596	21/06/2024	CATHERINE NORRIS	30.40	Return of allotment deposit less rent owing as plot tenancy relinquished		DEM	DP	KJB Bank details checked
2597	21/06/2024	WATER PLUS LTD	134.48	Water charges Dukes Meadow 13/10/23 - 15/6/24		DEM	DP	KJB

Total Payments:

8,199.69 Councillor Authorisation for Payment

1) ____________

2) D E Mead 21/6/24

Malvern Town Council
Online Banking Payment Schedule
7 June 2024

IB No.	Date	Supplier Name / Payee	Payments	Description	Record of Invoices Checked Cllr 1	Record of Invoices Checked Cllr 2	Payment Posted (initials)	Authorisation Given (initials)
2568	07/06/2024	MALVERN BIG BAND DP	350.00	Bands in the park 2/6/24		DEM	DP	VJB
2569	07/06/2024	BRITISH GAS	45.96	Electricity charges Link Church Clock 16/4/24 - 21/5/24		DEM	DP	VJB
2570	07/06/2024	GRL MALVERN LTD	1250.00	Monthly rental of MTC offices and Council Chamber 8/6/24 - 7/7/24		DEM	DP	VJB
2571	07/06/2024	RURAL SERVICES PARTNERSHIP LTD DP	164.40	Annual subscription to Market Town Group 1/4/24 - 31/3/24 - as agreed at Annual Council		DEM	DP	VJB
2572	07/06/2024	JAMES HALLAM LTD DP DEM	531.86	Additions to Town Council Insurance Policy. 1) Mayor's Peaks Challenge and 2) New Community Hub building and contents at Victoria Park		DEM	DP	VJB
2573	07/06/2024	PURCHASE POWER	107.75	£100 credit for the franking machine		DEM	DP	VJB
2574	07/06/2024	WAITING FOR GARY (MR ELLIOT NIXON) DEM	200.00	Bands in the park - 26/5/24		DEM	DP	VJB Bank details checked VJB
2575	07/06/2024	CHARLES PORTER	50.85	Mileage claim Operations Manager - April & May 2024		DEM	DP	VJB
2576	07/06/2024	MALVERN CIVIC SOCIETY	470.00	Small Grant 2024 - as agreed by Policy & Resources Committee 27/3/24		DEM	DP	VJB Bank details checked VJB
2577	07/06/2024	1ST MALVERN BOYS BRIGAGE & GIRLS ASSOCIATION	500.00	Small Grant 2024 - as agreed by Policy & Resources Committee 27/3/24		DEM	DP	VJB
~~2578~~	~~07/06/2024~~	~~MALVERN VICTORIA BOWLING CLUB~~	~~500.00~~	~~Small Grant 2024 - as agreed by Policy & Resources Committee 27/3/24~~		DEM		
2579	07/06/2024	ST RICHARDS HOSPICE	500.00	Small Grant 2024 - as agreed by Policy & Resources Committee 27/3/24		DEM	DP	VJB Bank details checked VJB
2580	07/06/2024	EDEN ESOL	467.90	Small Grant 2024 - as agreed by Policy & Resources Committee 27/3/24		DEM	DP	VJB

Total Payments:

5,138.72 Councillor Authorisation for Payment

1)

2) 7/6/2024

Payment cancelled wrong bank details

(500.00)

£4638.72