Malvern Town Council
Online Banking Payment Schedule
30 OCTOBER 2024

IB No.	Date	Supplier Name / Payee	Payments	Description	Record of Invoices Checked Cllr 1	Record of Invoices Checked Cllr 2	Payment Posted (initials)	Authorisation Given (initials)
2754	30/10/2024	A L B SERVICES	3156.00	Repairs to faulty lighting in phone box for lighting buzzards in Rose Bank Gardens, replace feed cable and sensor on bus shelter at Barnards Green and electrical works at the community hub - installation of extra sockets, tv in entrance, new defibrillator and fix door entry system for offices		DEM		KJB
2755	30/10/2024	CHARLES PORTER	39.15	Mileage claim Operations Manager - September 2024		DEM		KJB
2756	30/10/2024	CINDERFORD BAND	300.00	Bands in the Park 8/9/24		DEM		KJB
2757	30/10/2024	COLWALL STONE (ANDREW CAMERON)	8100.00	Repairs and rebuilding of brick boundary wall and pillars at the cemetery following damage by a car (insurance claim)		DEM		KJB Bank details checked
2758	30/10/2024	D H PHILLIPS SAND & GRAVEL	267.25	13 bags of cement and 2.5 tonnes of sand and gravel for exercise equipment at Victoria Park		DEM		KJB
2759	30/10/2024	FUELGENIE BUSINESS ACCOUNT	313.65	Fuel account - September 2024		DEM		KJB
2760	30/10/2024	HOUSEKEEPERS OF MALVERN LTD	128.00	Cleaning contract cemetery 24/9/24 - 15/10/24		DEM		KJB
2761	30/10/2024	LEIGH SINTON GARDEN MACHINERY LTD	350.00	1 x HTX 3500 longreach hedge trimmer		DEM		KJB
2762	30/10/2024	PPL PRS LTD	222.00	Music licence for the Christmas Event 23/11/24		DEM		KJB
2763	30/10/2024	PITNEY BOWES LTD	611.11	End of lease payment for franking machine (machine no longer required)		DEM		KJB
2764	30/10/2024	TRAVIS PERKINS TRADING COMPANY LTD	12.36	2 bags of postcrete to reset goal posts at Lower Howsell football pitch		DEM		KJB
2765	30/10/2024	WOLRDPAY (UK) LTD	84.00	Bank charges August and September 2024		DEM		KJB
2766	30/10/2024	JAMES HALLAM LTD	589.66	Insurance renewal for GPA, sickness and business travel 1/8/24 - 31/7/25		DEM		KJB Bank details checked
2767	30/10/2024	NPOWER	324.21	Electricity charges former water feature at Hampden Road 1 March 2024 to 30 September 2024		DEM		KJB Bank details checked
2768	30/10/2024	ART THERAPY COLLABORATIVE CIC	500.00	Small Grant - approved at Policy & Resources committee 2/10/24		DEM		KJB Bank details checked
2769	30/10/2024	MONKSFIELD ALLOTMENT ASSOCIATION	750.00	Small Grant - approved at Policy & Resources committee 2/10/24		DEM		KJB Bank details checked
2770	30/10/2024	THE THEATRE OF SMALL CONVENIENCE	2500.00	Large Grant - approved at Policy & Resources committee 2/10/24		DEM		KJB Bank details checked
2771	30/10/2024	COMMUNITY ACTION (Malvern Men's Shed)	1250.00	Large Grant - approved at Policy & Resources committee 2/10/24		DEM		KJB
		Total Payments:						

19,497.39 Councillor Authorisation for Payment

1)

2) D.T.Mead 29/10/2024

Malvern Town Council
Online Banking Payment Schedule
15 OCTOBER 2024

IB No.	Date	Supplier Name / Payee	Payments	Description	Record of Invoices Checked Cllr 1	Record of Invoices Checked Cllr 2	Payment Posted (initials)	Authorisation Given (initials)
2739	15/10/2024	BIG GREEN CLEANING COMPANY	1092.00	Cleaning contract - Community Hub - October 2024	AC	MB	DP	VJB
2740	15/10/2024	BRADFORDS BUILDING SUPPLIES LTD	59.16	12 pairs of latex gloves and a measuring tape for the Operations Team	AC	MB	DP	VJB
2741	15/10/2024	CHARLES PORTER	37.80	Mileage claim Operations Manager - June, July and August 2024	AC	MB	DP	VJB
2742	15/10/2024	DOLPHINTEC	100.67	Photocopy charges 14/8/24 - 11/9/24	AC	MB	DP	VJB
2743	15/10/2024	FBC MANBY BOWDLER MB AC	1504.00	Professional fees regarding land slippage in Rose Bank Gardens up to 26 September 2024	AC	MB	DP	VJB
2744	15/10/2024	FLOW CONSULT LTD AC	2100.00	Flood risk assessment and associated drawings for pump track planning application	AC	MB	DP	VJB Bank details checked
2745	15/10/2024	GRL MALVERN LTD	1850.00	End of lease re-decoration charges for council occupied areas at 28-30 Belle Vue Terrace	AC	MB	DP	VJB
2746	15/10/2024	HERON PRESS UK	580.00	Printing of 11,400 copies of newsletters - summer edition	AC	MB	DP	VJB
2747	15/10/2024	LINK TOOLS	28.33	Fixings and bonding resin for the new table tennis at Victoria Park	AC	MB	DP	VJB
2748	15/10/2024	NORMAN MAYS STUDIO MB	685.00	Framed photograph of the Mayor, amendment to existing plaque and photography of Councillor Watkins and Family at the Community Hub opening (gift for Deputy Mayoral Year)	AC	MB	DP	VJB
2749	15/10/2024	PWLB	11237.88	First loan repayment for funds used towards Community Hub (direct debit payment failed)	AC	MB	DP	VJB Bank details checked
2750	15/10/2024	RPM MALVERN MB	851.60	Isuzu VU17 JKY - Mot, service and repairs. Ford Transit - Mot, service and repairs. Mitsubishi - Mot. Supply and fit 2 mower tyres and a puncture repair on the John Deere Tractor	AC	MB	DP	VJB Bank details checked
2751	15/10/2024	R W P SMITH	150.00	Moving of Malvern Link fountain stones to final place in Great Malvern Cemetery	AC	MB	DP	VJB Bank details checked
2752	15/10/2024	THE BASE CAMP	306.34	20 light mantles for gas lamps (payment in advance as new supplier)	AC	MB	DP	VJB Bank details checked
2753	15/10/2024	WATER PLUS LTD	15.63	Water charges Dukes Meadow 15/8 - 15/9/24	AC	MB	DP	VJB

Total Payments:

20,598.41 Councillor Authorisation for Payment

1) Sue Cherry

2) [illegible]

Malvern Town Council
Online Banking Payment Schedule
4 OCTOBER 2024

IB No.	Date	Supplier Name / Payee	Payments	Description	Record of Invoices Checked Cllr 1	Record of Invoices Checked Cllr 2	Payment Posted (initials)	Authorisation Given (initials)
2738	04/10/2024	BIG GREEN CLEANING COMPANY LTD	655.20	Cleaning contract Community Hub - 12/9/24 - 30/9/24	DEM	NB	GP	JB Bank details checked
		Total Payments:						

655.20 Councillor Authorisation for Payment

1) DEMead 4/10/24.

2) NB [illegible] 4/10/24.

Malvern Town Council
Online Banking Payment Schedule
3 OCTOBER 2024

IB No.	Date	Supplier Name / Payee	Payments	Description	Record of Invoices Checked Cllr 1	Record of Invoices Checked Cllr 2	Payment Posted (initials)	Authorisation Given (initials)
2705	03/10/2024	1ST CHOICE BLINDS AC	900.00	Supply and fit blinds for the offices and meeting room of the new community hub building	AC			KJB Bank details checked
2706	03/10/2024	ALLIANCE PAYROLL SERVICES LTD	137.10	Payroll charges August 2024	AC			KJB
2707	03/10/2024	BBC INFLATABLES	1612.80	Provision of 9 hole golf course, bungee basketball run and inflatable slide with generator for the Mayor's Bonanza 25/8/24	AC			KJB Bank details checked
2708	03/10/2024	BRITISH GAS	41.24	Electricity charges Lower Howsell 2/8/24 - 1/9/24	AC			KJB
2709	03/10/2024	BRITISH GAS	44.77	Electricity charges Link Church Clock 7/8/24 - 10/9/24	AC			KJB
2710	03/10/2024	DESIGN IN THE SHIRES	784.80	Website support April, May, June and July 2024 and quarterly web hosting	AC			KJB
2711	03/10/2024	D H PHILLIPS SAND & GRAVEL	37.54	Half a tonne of sand for goal mouths at Lower Howsell football pitch	AC			KJB
2712	03/10/2024	FUELGENIE BUSINESS ACCOUNT	200.03	Fuel account - August 2024	AC			KJB
2713	03/10/2024	GOWN ENGINEERS LTD	10248.00	Works to progress outline design, contract and tender pack in respect of works in Rose Bank Gardens	AC			KJB
2714	03/10/2024	HEART OF ENGLAND IN BLOOM	30.00	2 tickets for the Heart of England in Bloom awards ceremony 20/9/24	AC			KJB
2715	03/10/2024	HOTROX (Mr Thomas Tracy)	320.00	Bands in the Park 15/9/24	AC			KJB Bank details checked
2716	03/10/2024	HOUSEKEEPERS OF MALVERN LTD	128.00	Cleaning contract at the cemetery 27/8/24 - 17/9/24	AC			KJB
2717	03/10/2024	LEE RICHARDSON & FRIENDS (LEE RICHARDSON)	400.00	Bands in the Park 1/9/24	AC			KJB Bank details checked
2718	03/10/2024	L H SERVICES & FARM SUPPLIES	227.88	Hire of 1 standard toilet and 1 disabled toilet for The Mayor's Bonanza 25/8/24	AC			KJB
2719	03/10/2024	GO GREENER LTD	390.00	Hire of a large skip for rubbish removal at the cemetery	AC			KJB
2720	03/10/2024	MALVERN ELECTRICAL WHOLESALE LTD	36.24	Zip ties for events and light bulbs for Great Malvern Cemetery	AC			KJB
2721	03/10/2024	M MIDDLETON WELDING & FABRICATION	288.00	Repairs to the dropside trailer - strengthen drawbar and weld back on and remove old light brackets	AC			KJB
2722	03/10/2024	PAPERSTATION LTD	353.61	Stationery, black sacks for the cemetery, coffee and toilet paper	AC			KJB
2723	03/10/2024	PKF LITTLEJOHN LLP	2520.00	External Audit: Limited assurance review of Annual Governance and Accountability Return for the year ended 31/3/24	AC			KJB
2724	03/10/2024	PRINTED BANNERS AND SIGNS	126.00	2 banners advertising the Mayor's Bonanza	AC			KJB
2725	03/10/2024	PRINTWASTE RECYCLING	79.03	Collection of recycling paper, confidential paper and cardboard - 23 bags	AC			KJB

IB No.	Date	Supplier Name / Payee	Payments	Description	Record of Invoices Checked Cllr 1	Record of Invoices Checked Cllr 2	Payment Posted (initials)	Authorisation Given (initials)
2726	03/10/2024	QUINTECH COMPUTER SYSTEMS LTD	1200.00	Installation and configuration services for computers at the community hub and a new laptop for the Operations Manager	AC			KJB
2727	03/10/2024	SCREWFIX (TRADE UK)	345.68	Various supplies and equipment for the Community Hub including a new vacuum cleaner	AC			KJB
2728	03/10/2024	WATER PLUS LTD	122.63	Water charges Knapp Way Allotments 10/7/24 - 10/9/24	AC			KJB
2729	03/10/2024	WATER PLUS LTD	151.75	Water charges - cemetery 4/8/24 - 4/9/24	AC			KJB
2730	03/10/2024	WATER PLUS LTD	53.45	Water charges cemetery office 11/7/24 - 11/8/24	AC			KJB
2731	03/10/2024	SIGN RIGHT	48.00	1 advertising banner - "Restart a Heart"	AC			KJB
2732	03/10/2024	SOLO CIRCUS & CO (MARK RUSSELL)	400.00	Circus skills workshops at the Mayor's Bonanza 25/8/24	AC			KJB First detail checked.
2733	03/10/2024	YARD HOUSE PLANTS AC.	7446.00	Hanging baskets and summer bedding plants	AC			KJB Second detail checked.
2734	03/10/2024	WHATLEY RECORDON SOLICITORS	2052.00	Professional fees - Lease for café and licence alterations at community hub	AC			KJB
2735	03/10/2024	JAMES HALLAM LTD	56.00	Temporary insurance for the minibus for the MTC asset tour	AC			KJB
2736	03/10/2024	EE	91.79	Mobile phone charges Operations Team and Events / Admin phone - September 2024	AC			KJB
2737	03/10/2024	ST RICHARDS HOSPICE FOUNDATION	5015.05	Fundraising payment for the Mayoral year 2023 / 2024	AC			KJB

Total Payments:

35,887.39 Councillor Authorisation for Payment

1) ____________

2) ____________