

MALVERN TOWN COUNCIL

Town Clerk
Community Hub
Victoria Park Road
Malvern Link
WR14 2JY



28 August 2025

townclerk@malvern-tc.org.uk
01684 566667

MEETING OPEN TO MEMBERS OF THE PUBLIC

To all Members of Malvern Town Council:

You are hereby summoned to attend a meeting of Malvern Town Council to be held on Wednesday 3 September 2025 in the Park View Meeting Room, Community Hub, Victoria Park Road, Malvern Link, WR14 2JY commencing at 6.00 pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. J. Blake'.

Linda Blake
Town Clerk

No.	Agenda Item
1.	Apologies for Absence <ul style="list-style-type: none">➤ To note apologies for absence.
2.	Declarations of Interest <ul style="list-style-type: none">➤ To receive declarations of disclosable pecuniary interests and other disclosable interests.
3.	Minutes of Previous Meeting <p>To receive and confirm as a correct record the Minutes of the previous Annual Council meeting:</p> <ul style="list-style-type: none">➤ 30 July 2025
Public Participation <p><i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i></p>	
4.	Mayor's Announcements <ul style="list-style-type: none">➤ The Mayor to make any relevant announcements/written report
5.	Update on Town Council Operations and Activities <ul style="list-style-type: none">➤ Verbal update by the Town Clerk
6.	Reports by County and District Council Representatives in Attendance <ul style="list-style-type: none">➤ Verbal reports or written submissions as appropriate
7.	Town Council Ward Reports/Representatives on outside bodies <ul style="list-style-type: none">➤ Verbal reports or written submissions as appropriate
8.	Members Questions <ul style="list-style-type: none">➤ The Chair will invite members who have written in with questions to present them to Council

9.	Recommendations from Audit Committee The Chair of Audit Committee to present any recommendations for approval by council from the meeting held on 16 July 2025 ➤ Report CL01/25 to follow
10.	Recommendations from Operations and Planning Committee The Chair of Operations and Planning Committee to present any recommendations for approval by council from meetings held on 24 July and 20 August 2025 ➤ Report CL02/25 to follow
11.	Recommendations from Skatepark Focus Group The Chair of the Skatepark Focus Group to present any recommendations for approval by council from the meeting held on 7 August 2025 ➤ Report CL03/25 to follow
12.	Recommendations from Staffing Committee The Chair of Staffing Committee to present any recommendations for approval by council from the meeting held on 13 August 2025 ➤ Report CL04/25 to follow
13.	Update from Community Engagement Sub-Committee The Chair of the Community Engagement Sub-Committee to present any recommendations for approval by council from the meeting held on 18 August 2025 ➤ Report CL05/25 to follow
14.	Charity Fundraising at the Christmas Light Switch-On ➤ Report CL06/25 to follow
15.	Illegal Encampments/Trespassing on Town Council Land Discussion document to be circulated during meeting
16.	Date and Time of Next Meeting ➤ Wednesday 15 October 2025
Exclusion of the Press and Public <i>To resolve pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i>	
17.	Rose Bank Gardens ➤ Report CL07/25 to be circulated at meeting