

# MALVERN TOWN COUNCIL

Town Clerk  
Community Hub  
Victoria Park Road  
Malvern Link  
WR14 2JY



27 November 2025  
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## MEETING OPEN TO MEMBERS OF THE PUBLIC

**To All Members of the Audit Committee (quorum 3):**  
Councillors D Watkins (Chair), A Cherry, E Green and D Mead

**All other Members of the Town Council for information only**

You are hereby invited to attend a meeting of the Audit Committee on Wednesday 3 December 2025 in the Park View Meeting Room, Community Hub, Victoria Park Road, Malvern Link WR14 2JY commencing at 6.00pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. Blake'.

**Linda Blake**  
**Town Clerk**

No.	Agenda Item
1.	<b>Apologies for Absence</b> To receive apologies for absence
2.	<b>Declarations of Interest</b> To receive declarations of pecuniary interests and other disclosable interests
3.	<b>Minutes of Previous Meeting</b> To receive and confirm as a correct record the minutes of previous Audit Committee meeting and the minutes to be signed by the Chairman ➤ Wednesday 16 July 2025
<b>Public Participation</b> <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	
4.	<b>Review of Audit Committee Terms of Reference as attached</b>
5.	<b>Risk Management Arrangements around Objectives</b> ➤ Report AC01/25 to follow
6.	<b>Identification of Risks from Devolution Process</b> ➤ Report AC02/25 to follow
7.	<b>Date of next Audit Committee Meeting</b> ➤ Wednesday 25 February 2026 at 6pm