

# MALVERN TOWN COUNCIL

Town Clerk  
Community Hub  
Victoria Park Road  
Malvern Link  
WR14 2JY



18 February 2026

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## MEETING OPEN TO MEMBERS OF THE PUBLIC

### To All Members of the Audit Committee (quorum 3):

Councillors D Watkins (Chair), A Cherry, E Green and D Mead

### All other Members of the Town Council for information only

You are hereby invited to attend a meeting of the Audit Committee on Wednesday 25 February 2026 in the Park View Meeting Room, Community Hub, Victoria Park Road, Malvern Link WR14 2JY commencing at 6.00pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. Blake'.

**Linda Blake**  
**Town Clerk**

No.	Agenda Item
1.	<b>Apologies for Absence</b> To receive apologies for absence
2.	<b>Declarations of Interest</b> To receive declarations of pecuniary interests and other disclosable interests
3.	<b>Minutes of Previous Meeting</b> To receive and confirm as a correct record the minutes of previous Audit Committee meeting and the minutes to be signed by the Chairman ➤ Wednesday 3 December 2025
<b>Public Participation</b> <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	
4.	<b>Review of Tendering Process</b> ➤ Report AC01/25 to follow
5.	<b>Review of Controls to measure whether aims and objectives are being completed.</b> ➤ Report AC02/25 to follow
6.	<b>Review of Annual Governance Statements and the supporting evidence behind these</b> ➤ Report AC03/25 to follow

7.	<b>Review of Audit Committee Terms of Reference as attached</b> ➤ Committee Discussion
8.	<b>Date of next Audit Committee Meeting</b> ➤ Wednesday 3 June 2026 at 6pm