

MALVERN TOWN COUNCIL

Town Clerk
Community Hub
Victoria Park Road
Malvern Link
WR14 2JY



9 April 2026

townclerk@malvern-tc.org.uk
01684 566667

MEETING OPEN TO MEMBERS OF THE PUBLIC

To Members of the Staffing Committee (Quorum 4):

Cllrs Josie Leibrandt (Chair), Anne Cherry, Clive Fletcher, Emma Green (Vice-Chair), Clive Hooper, David Mead and Karen Newbigging

All other Members of the Town Council for information only

You are hereby invited to attend a meeting of the Staffing Committee to be held in the Park View Meeting Room, Community Hub, Victoria Park Road, Malvern Link, on Wednesday 15 April 2026, commencing at 6.00pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. J. Blake'.

Linda Blake
Town Clerk

No.	Agenda Item
1.	Apologies for Absence To receive and note apologies for absence
2.	Declarations of Interest To receive declarations of disclosable pecuniary interests and other disclosable interests
3.	Minutes of Previous Meetings To receive and confirm as a correct record the minutes of the previous Staffing Committee meetings and the minutes to be signed by the Chair <ul style="list-style-type: none">➤ Wednesday 27 November 2025 (previously circulated)➤ Wednesday 21 January 2026
Public Participation <i>The Meeting will be adjourned for public participation when the Chair will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	
4.	Staffing Overview Report <ul style="list-style-type: none">➤ Report SC01/25 to follow
5.	Benchmarking <ul style="list-style-type: none">➤ Verbal update

6.	Employment Related Policies - Review of Employee Dress Code Policy ➤ Report SC02/25 to follow
7.	Staff and Councillor Conduct - Review of Dignity at Work Policy ➤ Report SC03/25 to follow
8.	Staff Liaison Group ➤ Committee discussion
9.	Review of Appraisal Process ➤ Verbal update on current process and input on ideas going forward.
10.	Progress and Priorities for Next Two Meetings ➤ Committee Discussion
11.	Date and Time of Next Meeting ➤ Wednesday 29 July 2026 at 6pm