

MALVERN TOWN COUNCIL

Town Clerk
Community Hub
Victoria Park Road
Malvern Link
WR14 2JY



20 May 2026

townclerk@malvern-tc.org.uk

www.malverntowncouncil.org

Tel: 01684 566667

MEETING OPEN TO MEMBERS OF THE PUBLIC

To All Members of the Audit & Scrutiny Committee (quorum 3):

Councillors M Birks, A Cherry, C Hooper, D Mead and D Watkins

All other Members of the Town Council for information only

You are hereby invited to attend a meeting of the Audit & Scrutiny Committee on Wednesday 27 May 2026 in the Park View Meeting Room, Community Hub, Victoria Park Road, Malvern Link WR14 2JY commencing at 7.15pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. Blake'.

Linda Blake
Town Clerk

No.	Agenda Item
1.	Election of Chair To elect a Chair of the Audit & Scrutiny Committee for 2026/27
2.	Election of Vice-chair To elect a Vice-chair of the Audit & Scrutiny Committee for 2026/27
3.	Apologies for Absence To receive apologies for absence
4.	Declarations of Interest To receive declarations of pecuniary interests and other disclosable interests
5.	Minutes of Previous Meeting To receive and confirm as a correct record the Minutes of the previous Audit Committee meeting: ➤ Wednesday 17 March 2026 (previously circulated)
Public Participation <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	
6.	Annual Internal Audit Report – financial year ending 31 March 2026 ➤ Report AC01/26 (to follow)

7.	Review of the effectiveness of the system of internal controls ➤ Report AC02/26 (to follow)
8.	Internal Audit Committee – work plan 2026/27 To consider and agree a timetable and programme of works to be carried out by Internal Audit Committee members ➤ Suggestions by committee members and internal auditor
9.	Date of next Audit Committee Meeting ➤ Wednesday 12 August 2026 at 6pm